Data Request Form for Public Data

Date of Request _____

I am requesting access to data in the following way (Choose One)

       Inspection

       Paper copies

       Inspection and paper copies

       Data via flash drive

Fees

- Note: Any request taking more than 30 minutes of staff time to compile may require a fee to be paid before information is released. The fee will be based on staff hours spent compiling the data request.
- Inspection is free, but County will charge for paper copies and/or the cost of flash drive.

Requested Data

Describe the data you request to be released. Be as specific as possible.

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Once the data request is received, County staff will contact you within 10 days. If the requested data is not inspected or collected within 5 days of it being made available the County may suspend any further response.