



Recorder's Office

Sharon J. Budin, Recorder

88 South Park Avenue, Le Center, Minnesota 56057
Phone: 507-357-8269 sharon.budin@lesueurcounty.gov

CERTIFICATE OF FILING

Use this form to register as a marriage officiant to perform ceremonies within the State of Minnesota

MINNESOTA STATUTE 517.04 PERSONS AUTHORIZED TO PERFORM CIVIL MARRIAGES

Civil marriages may be solemnized throughout the state by an individual who has attained the age of 21 years and who registers as a civil marriage officiant with a local registrar in a county of this state. The county where the civil marriage officiant is registered must be endorsed upon and recorded with each certificate of marriage.

Printed Name: _____

Address: _____

Phone Number: _____

Email: _____

Age: _____ Date of Birth: _____

I, the undersigned, hereby declare under oath that I have read the above Minnesota State Statute, and I declare the information provided to be true and correct.

Date: _____ X _____

Signature of Officiant

STATE OF MINNESOTA, COUNTY OF LE SUEUR

This certificate has been filed in this office on the _____ day of _____, 20____, as File Number: _____

Sharon J. Budin, Local Registrar of Vital Statistics

By: _____, Deputy

NOTARIZED SIGNATURE REQUIRED FOR MAIL IN ONLY

STATE OF _____

State where signed

COUNTY OF _____

County where signed

Subscribed and sworn before me on this _____ day of _____, 20_____

(Seal)

Notary Public

FILING INSTRUCTIONS

In Person:

- ~ Present a valid government issued photo ID (notarization not required)
- ~ Sign Certificate of Filing when present at the Recorder's Office

Le Sueur County Government Center
Le Sueur County Recorder's Office
88 S Park Ave
Le Center, MN 56057

By Mail:

- ~ Complete Certificate of Filing – Signature will need to be notarized
- ~ Filing Fee – Check is made payable to Le Sueur County Recorder

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Le Center, MN 56057

By E-Mail:

- ~ Complete Certificate of Filing – Signature will need to be notarized
- ~ Scan will need to be black and white and in PDF or TIFF format. No photos.

E-mail: recorders@lesueurcounty.gov

The Certificate of Filing will be returned by mail to the address on the certificate of filing.

PAYMENT INFORMATION	FEE PER ITEM	TOTAL
Certificate of Filing		
<input type="checkbox"/> Check – Payable to Le Sueur County Recorder <input type="checkbox"/> Cash	\$50.00	
<input type="checkbox"/> Credit Card – Call our office for payment <i>The convenience fee will appear as a separate line on your statement</i>	<i>Convenience fee will be applied</i>	
	TOTAL	

*Due to high administrative costs, we are unable to issue refunds for overpayment of \$5.00 or less.
Checks returned for non-payment will be charged a \$30 fee according to Minnesota Statutes,
section 604.113, subdivision 2 and civil penalties may be imposed.*

Le Sueur County Recorder's Office Hours

*Monday: 8:00 – 4:30, Tuesday: 8:00 – 4:30, Wednesday: 8:00 – 4:30
Thursday: 8:00 – 4:30, Friday: 8:00 – 4:00*