



WEST JEFFERSON SEWER DISTRICT
 88 SOUTH PARK AVENUE
 LE CENTER, MN 56057
 507-357-8532 Pam Herrmann, Billing Manager
pam.herrmann@lesueurcounty.gov

Effective Date:		
Customer Name(s):		
Service Address:		City, Zip
Billing Address:		City, State, Zip
Phone #		
Alternate Phone #		
Email Address		
Alternate Email Address		
I want a paper invoice in the mail.	YES	NO
I prefer an electronic invoice. Please provide email for invoice.		
Is this a seasonal property?	YES	NO

Payment Options:

I plan to pay by check/money order/cash

- Payments should be mailed to: Le Sueur County, West Jefferson Sewer District, Attn: Dani Ongie, 88 South Park Avenue, Le Center, MN 56057
- Payments can be brought to the Auditor/Treasurer counter at the Government Center, 88 South Park Avenue, Le Center
- There is a drop box at the Government Center, 88 South Park Avenue, Le Center

I plan to pay online by credit card <https://secure.emybill.com/bill/go/lesueurwjsd>

You will need your account number or service address exactly as it appears on your bill in order to pay online.

We accept American Express, Discover, MasterCard, and Visa

*There will be a \$3.00 service fee per \$100 added by credit card

I plan to pay online by e-check

I would like to set up ACH payment a.k.a. Quarterly Recurring Direct Payment

*Please fill out the back side "Direct Payment Form"



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Direct Payment Form

Pay your sewer bill the easy way!

Sign up today to participate in Le Sueur County's Direct Payment Plan for your West Jefferson Sewer Bill. The direct payment plan is free, dependable and convenient. To take advantage of this service you simply need to fill out the authorization form below.

After you enroll, your checking or savings account is automatically debited the amount of the sewer bill. The debit would take place on January 25, April 25, July 25 and October 25. If this date falls on a weekend, your account would be debited on the next business day. You will stay in the ACH plan until you notify Le Sueur County that you wish to withdraw. **You may enroll at any time, but it is requested that you sign up at least 3 weeks prior to a payment date.**

Return completed form to: Pam Herrmann, Le Sueur County Administration
88 S. Park Ave., Le Center MN 56057 or scan & send to pam.herrmann@lesueurcounty.gov
For more information, contact Pam at Le Sueur County at 507-357-8532.

Authorization for Direct Payment of West Jefferson Sewer Fees via ACH (ACH Debits)

Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.

Account Information:

Name(s) on Bank Account _____

Start Date for ACH _____

Bank Name _____

Bank Address _____ City _____ State ____ Zip _____

Bank Routing # _____ Account # _____

Type of Account (circle one): Checking or Savings

Your bank can help you with the routing and account numbers.

****Include a voided check to verify the routing and account number.**

I hereby authorize Le Sueur County to electronically debit from the above named account four times annually to make payments for my quarterly West Jefferson Sewer Charges. Authorization will remain in effect until I notify Le Sueur County in writing that I wish to terminate. I understand failure to have sufficient funds on date of debit will result in inability to remain in the program and an NSF charge of \$30. I also agree to notify Le Sueur County at least three weeks prior to debit date to request a change in plan participation.

Non-Consumer Loan Payment / Debit Authorization Form – The Receiver agrees to be bound by the Nacha Operating Rules & Guidelines.

Signature _____ Date _____