

TO: Medical Assistance Recipients

RE: Reimbursements

You will find enclosed in this packet several forms and informational sheets. They are the following:

1. Notice of Access Service Available to Eligible Minnesota Health Care Program Recipients – this gives you instructions on what you need to do to get reimbursed for your trips, parking fees, meals etc.
2. Meal Reimbursement – this is more information on when meals will be reimbursed.
3. Samples – there are two samples for you to use as a guide when filling out your Transportation Monthly Statement and your Claim Voucher.
4. Document of Medical Appointment – you need to take this with you to your medical appointment's it needs to be filled out and signed by the provider.
5. There are blank copies of the Claim Voucher, Transportation Monthly Statement and the Document of Medical Appointment for your use. When you are on your last blank copy you will need to make more copies for yourself or you can go on line at [www.co.le-sueur.mn.us](http://www.co.le-sueur.mn.us) go to Forms/Fees, click on forms then go to Medical Assistance Transportation Forms and click on the form you need. If you have problems with either of these options contact your worker.

Please note that you must have prior approval when you travel outside our trade area. Our trade area is within a 60 mile radius of our county lines. When you ask for this prior approval we will give you instructions on how to proceed to get this approval. Should you have any questions regarding your reimbursement or how it works please feel free to contact your worker at 507-357-8288.