



**Environmental Services**  
 88 South Park Ave  
 Le Center, MN 56057  
 (507) 357-8538

**LE SUEUR COUNTY SEPTIC UPGRADE LOAN PROGRAM APPLICATION FOR COMMERCIAL PROPERTIES**

**PROPERTY OWNER INFORMATION – (Full Fee Owner)**

Name:		Phone:	
Mailing Address:	City:	State:	Zip:

**PROPERTY OWNER INFORMATION – only if Contract for Deed (CFD), fee owner shall sign documents.**

Name:		Phone:	
Mailing Address:	City:	State:	Zip:

**PROPERTY INFORMATION**

Property Address:			
Parcel Number:	City:	State: MN	Zip:

**LEGAL DESCRIPTION**

A copy of your **Recorded Deed** shall be submitted with the application.

**FEE:**

Fee: **\$ 500.00** shall be paid at time of application.

Receipt Number: \_\_\_\_\_

**ESTIMATE**

A copy of the itemized estimate shall accompany the application.

**FOR OFFICE USE ONLY**

<input type="checkbox"/>	Application Complete	<input type="checkbox"/>	Copy of Deed	<input type="checkbox"/>	Copy of CFD	<input type="checkbox"/>	Fee Paid
	Septic Estimate Total:	\$	_____	<input type="checkbox"/>	Interest Rate	5%	
	Taxes Paid:	<input type="checkbox"/>	Yes--Proceed	<input type="checkbox"/>	No		
<input type="checkbox"/>	<b>Approved or</b> <input type="checkbox"/> <b>Denied</b>	Date:	_____	Signature:	_____		
<input type="checkbox"/>	Letter Sent to Fee Owner/Property Owner:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Design Received:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Design Approved:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Design Permitted:	Date:	_____	Receipt #:	_____		
<input type="checkbox"/>	System Installed:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Invoice Received:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Letter for Lien Signature:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Lien Signed:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Recorded Lien:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Claim Sent to Aud. Office:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Recording Fees Paid:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	COC Sent:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Copy of Lien Sent:	Date:	_____	Initial:	_____		
<input type="checkbox"/>	Final Documents-Finance Dir.	Date:	_____	Initial:	_____		

**LE SUEUR COUNTY SEPTIC UPGRADE LOAN PROGRAM TERMS FOR COMMERCIAL PROPERTIES**

- \_\_\_\_\_ 1. The subsurface sewage treatment system (SSTS) must serve a commercial property located in Le Sueur County. Applicant must be the property owner. If Contract for Deed, the Fee Owner shall also sign all documents. No income requirement.
- \_\_\_\_\_ 2. Property must be a commercial property located in Le Sueur County with
  - An existing non-compliant SSTS; or
  - An existing compliant holding tank adding a soil treatment area to subject property.
- \_\_\_\_\_ 3. Ineligible activities:
  - Refinancing a previously installed SSTS
  - May not be used to facilitate new building construction
  - Residential Use
  - Projects started before loan approval with the exception of a preliminary site evaluation
- \_\_\_\_\_ 4. Amount eligible: Limited to not more than the total cost of designing and installing a conforming SSTS - 75% of the design and installation of a conforming SSTS or **\$75,000 maximum**, whichever is less. Applicant may borrow less than the total construction cost but may not request more than the actual cost of design and construction. The cost of the SSTS may not exceed the reasonable cost of a similarly designed SSTS.
- \_\_\_\_\_ 5. Interest Rate: **5%**
- \_\_\_\_\_ 6. The lien must be paid in full within ten (10) years if the loan amount is \$25,000.00 or less; and within fifteen (15) years if the loan is more than \$25,000.00. Loans are repaid in level principal payments. Construction must occur within 1 year of the **LOAN APPROVAL DATE**.
- \_\_\_\_\_ 7. The SSTS contractor(s) used must be licensed and certified by the State of Minnesota for the work being performed on the SSTS. The SSTS design must be approved by the county and permitted prior to installation. The SSTS design must meet or exceed the minimum standards set forth in Minnesota Administrative Rule, Chapters 7080 and/or 7081 and the Le Sueur County Zoning Ordinance.
- \_\_\_\_\_ 8. **Construction shall not begin prior to obtaining a zoning permit from the Le Sueur County Environmental Services Department.**
- \_\_\_\_\_ 9. Administrative fee **\$ 500.00** includes cost of processing fee, filing **and mortgage registry tax**. Administrative fee is Non-Refundable. These fees must be paid at the time of application. (**Does not include SSTS permit fee**).
- \_\_\_\_\_ 10. Payment to the SSTS contractor for valid invoices will be made by the county upon submission by the property owner:
  - Appointment shall be made with Environmental Services Department (*Department Phone Number: 507-357-8538*).
  - Submit invoice for work done in accordance with the estimates and permitted SSTS design with a Record Drawing and Certificate of Compliance.
  - Sign final documents.
- \_\_\_\_\_ 11. Upon satisfaction of the lien, the county shall submit to the owner a statement of satisfaction of the lien, **which will be the responsibility of the property owner to record.**

**YOUR SIGNATURE INDICATES YOUR INTENT TO BORROW THE ESTIMATED LOAN REQUESTED UNDER THE TERMS DESCRIBED ON THIS APPLICATION. I HAVE READ AND UNDERSTAND THE TERMS OF THE LOAN PROGRAM AS STATED ABOVE. FAILURE TO ABIDE BY THE ABOVE TERMS MAY RESULT IN THE NULLIFICATION OF THE LOAN AGREEMENT.**

\_\_\_\_\_  
Full Fee Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Full Fee Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature (*if Contract for Deed*)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature (*if Contract for Deed*)

\_\_\_\_\_  
Date