

12/23/25 Summary Minutes of Le Sueur County Board of Commissioners Meeting

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator’s Office at 88 S Park Ave. Le Center, MN and are available at <https://www.lesueurcounty.gov/>
- Approved the agenda for the business of the day. King/Tietz
- Approved the consent agenda: O’Keefe/Rohlfing
 1. December 16, 2025 Board Minutes & Board Summary Minutes
 2. ReConnect Program - Grant and Security Agreement - Broad Award
 3. Deposit Account Control Agreement - Broadband Award
 4. Secretary's Certificate - Broadband Award
 5. Le Sueur CD 62 Pay Application 1 to Selly Excavating for \$69,287.30
- Approved to pay invoice from City of New Prague for Alton Avenue Improvements. Invoice is per MOU between the City of New Prague, Lanesburgh Township, and Le Sueur County. Tietz/King
- Approved the Proposed 2025 Budget Amendments for the Highway Department. Rohlfing/O’Keefe

**PROPOSED FY 2025 BUDGET ITEM CHANGES
REVENUES**

Account Number	Description	Approved 2025 Budget Amount	Recommended 2025 Budget Amount	Increase/ (Decrease) Amount	Explanation
10-300-5557	FEDERAL REIMBURSEMENT	\$750,000.00	\$255,000.00	-\$495,000.00	TH 22/CSAH 21 RAB
10-300-5558	MISCELLANEOUS REIMBURSEMENTS	\$500,000.00	\$6,850,000.00	\$6,350,000.00	City of Le Sueur N. 4th St. Fiscal Agent
10-300-5584	LOCAL OPTION SALES TAX FROM STATE	\$2,789,507.00	\$2,000,000.00	-\$789,507.00	Additional State Aid Carryover
10-300-5893	STATE AID REGULAR CONSTRUCTION	\$3,106,078.00	\$3,870,000.00	\$763,922.00	Additional State Aid Carryover
10-300-5895	STATE AID MUNICIPAL CONSTRUCTION	\$1,110,000.00	\$755,000.00	-\$355,000.00	CSAH 22 Mill/Overlay delayed until 2027
10-300-5898	SALE OF SUPPLIES TO CITIES	\$25,000.00	\$3,100,000.00	\$3,075,000.00	Reimbursement for CSAH 36 in Calendar Year 2025
			TOTAL:	\$8,549,415.00	

EXPENDITURES

Account Number	Description	Approved 2025 Budget Amount	Recommended 2025 Budget Amount	Increase/ (Decrease) Amount	Explanation
10-301-6307	REIMBURSABLE PROJECTS	\$0.00	\$6,970,000.00	\$6,970,000.00	City of Le Sueur N. 4th St. Fiscal Agent
10-301-6389	STATE AID CONTRACTS	\$3,856,078.00	\$4,540,000.00	\$683,922.00	

10-301-6390	STATE AID MUNICIPAL CONTRACTS	\$1,110,000.00	\$650,000.00	-\$460,000.00	CSAH 22 Mill/Overlay Rescheduled for 2027
10-301-6392	COUNTY CONTRACT PAYMENTS	\$2,789,507.00	\$825,500.00	\$1,964,007.00	Additional State Aid / Bid Prices lower than estimate.
10-302-6301	HIRED EQUIPMENT	\$150,000.00	\$50,000.00	-\$100,000.00	
10-302-6495	SUPPLIES-ROAD REPAIR & MAINTENANCE	\$470,000.00	\$300,000.00	-\$170,000.00	Striped North Half of County Only
10-302-6496	SUPPLIES-AGGREGATE/ASPHALT	\$675,000.00	\$780,000.00	\$105,000.00	Additional Maintenance Overlay on CSAH 28
10-302-6497	SUPPLIES-ROAD SALT	\$195,000.00	\$130,000.00	-\$65,000.00	
10-302-6610	MAJOR ROAD EQUIPMENT	\$744,023.00	\$317,762.00	-\$426,261.00	2025 Tandam delivery likely Spring of 2026
10-303-6415	SUPPLIES-MOTORFUEL/LUBRICANTS	\$550,000.00	\$350,000.00	-\$200,000.00	Fuel Prices / Light Winter start of 2025
			TOTAL:	\$4,373,654.00	

- Approved to advertise for Seasonal Bids for Equipment Rates and Aggregate and Bituminous Materials in 2026 upon Legal Newspaper being designated. King/O'Keefe
- Approved Craig Miller, Highway Department Sign Technician to attend the ATSSA Sign Conference in Fargo, N.D. (March 16-18, 2026). O'Keefe/Tietz
- Approved the Agreement between the County of Le Sueur and City of Kasota for Law Enforcement Services effective January 1, 2026 for 71 hours per month for the following rates: Rohlfiing/King
2026: \$45/hour; 2027: \$50/hour; 2028: \$55/hour; 2029: \$60/hour
- Approved the Agreement between the County of Le Sueur and City of Elysian for Law Enforcement Services effective January 1, 2026 for 30 hours per month for the following rates: Tietz/O'Keefe
2026: \$45/hour; 2027: \$50/hour; 2028: \$55/hour; 2029: \$60/hour
- Approved the Agreement between the County of Le Sueur and City of Kilkenny for Law Enforcement Services effective January 1, 2026 for 10 hours per month for the following rates: O'Keefe/King
2026: \$45/hour; 2027: \$50/hour; 2028: \$55/hour; 2029: \$60/hour
- Approved the 2024 Emergency Management Performance Grant with MN Department of Public Safety for \$19,075.00. Rohlfiing/Tietz
- Approved the recommendation to grant Jeremy Lankenau a military leave beginning January 2, 2026 with a duration of up to 400-days for a scheduled deployment. Jeremy is currently employed as a full-time Correctional Officer in the Sheriff's Office. King/O'Keefe
- Approved the updated Le Sueur County Title VI Compliance and Comprehensive Civil Rights Plan. Rohlfiing/Tietz
- Approved and signed the Telecommute Agreements for the following employees: King/Rohlfiing

EMPLOYEE	JOB DESCRIPTION	DEPARTMENT	OFF-SITE DAYS PER WEEK
Tori Casello-Jerde	Eligibility Worker	Human Services	2
Samantha Collins	Agency Social Worker	Human Services	1
Edith Dunkelbeck	Eligibility Worker	Human Services	2
Melissa Fahey	Eligibility Worker	Human Services	2

Maria Frederick	Child Support Officer	Human Services	2
Heather Gilhousen	Eligibility Worker	Human Services	2
Diane Hazlett	Administrative Assistant II	Probation	1
Margaret Kline	Eligibility Worker	Human Services	2
Laura La Valle	Eligibility Worker	Human Services	2
Cylie Lloyd	Eligibility Worker	Human Services	2
Susanna Medina	Lead Eligibility Worker	Human Services	1
Caitlin Meyer	Collaborative Coordinator	Human Services	2
Brian Moore	Agency Social Worker	Human Services	1
Lindsay Oakland	Child Support Officer	Human Services	2
Robyn Rutt	Eligibility Worker	Human Services	2
Payton Schlueter	Eligibility Worker	Human Services	2
Ann Sunderman	Eligibility Worker	Human Services	2
Alana Theobald	Agency Social Worker	Human Services	2
Kathy Van Otterloo	Agency Social Worker	Human Services	1
Sally Weber	Social Work Team Lead	Human Services	2

Staffing Updates - Promotion: Brianna Theis, full-time Case-Aide, Grade 5, Step C/3, \$26.14 per hour, promoted to Eligibility Worker, Human Services, Grade 7, Step A/1, \$27.33 per hour, effective December 28, 2025.

- Approved the cooperative agreement with Great River Greening for the Bradshaw Woods Project. GRG desires to contribute \$231,600 for Woody Invasive Removal. Tietz/King
- Approved the Independent Caretaker Contract for Lake Washington Campground from April 1, 2026 until October 31, 2026 with John and Laura Maunu. Rohlfing/Tietz
- Approved the Personal/Professional Service Agreement for Broadband Consulting with Barbara Droher Kline from January 1, 2026 through December 31, 2026 at \$100/hour with a not to exceed limit of \$10,000. King/Rohlfing
- Approved the Professional Service Agreement with Trident Water Systems, LLC from January 1, 2026 through December 31, 2027 for managing the West Jefferson Sewer District at a rate of \$130/hour M-F 8-5 and \$195/hour after 5 p.m. M-F or any work on Saturday and \$260 per hour of work on Sundays or Holidays. Tietz/Rohlfing
- Approved the Professional Service Agreement with Rory Jensen with Jensen Lake Surveying, LLC from January 1, 2026 through December 31, 2026 for compensation up to \$80,000 for the County Surveyor services. O’Keefe/King

Commissioner Committee Reports:

- Commissioner Rohlfing reported on MRCI meeting, and CD 9, 15, 36, 51, 51 Lat 1 Spur 2, 59 and 68 public hearing.
- Commissioner Tietz reported on CD 9, 15, 36, 51, 51 Lat 1 Spur 2, 59 and 68 public hearing.
- Commissioner King reported on CD 9, 15, 36, 51, 51 Lat 1 Spur 2, 59 and 68 public hearing.
- Commissioner O’Keefe reported on Ditch/Landowner meeting, Fair Board meeting, CD 9, 15, 36, 51, 51 Lat 1 Spur 2, 59 and 68 public hearing and Personnel Executive Committee meeting.
- Commissioner Preisler reported on AMC Snap Task Force, CD 9, 15, 36, 51, 51 Lat 1 Spur 2, 59 and 68 public hearing, Waterville Township, Department Head meeting and Personnel Executive Committee meeting.
- Adjourned until January 6, 2026 at 9:00 a.m. O’Keefe/King

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman