

Le Sueur County Board of Commissioners Meeting



Le Sueur County Government Center, 88 South Park Avenue, Le Center, MN 56057

Commissioners: Danny O'Keefe 2026 Chair, John King, Dave Preisler, Steve Rohlfling, Dennis Tietz

Tuesday, January 20, 2026 at 9 a.m. / Commissioner's Board Room

***Note: Some Board Members may be participating by interactive technology**

Meeting Agenda

1. Teams Meeting Information - January 20, 2026

Documents:

[LE SUEUR COUNTY BOARD ROOM INVITES YOU TO JOIN THIS TEAMS MEETING 1.20.26.PDF](#)

2. 9:00 A.M. Call The Le Sueur County Board Of Commissioners Meeting To Order

3. Pledge Of Allegiance

4. Agenda Review And Approval

5. Consent Agenda Review And Approval

1. January 6, 2026 Board Minutes & Board Summary Minutes
2. County Claims
3. Human Services Claims
4. LG220 Application for Exempt Permit for Tri City United Clay Target Club for a raffle on 6/7/2026 at the Montgomery Trap Shooting Range, 608 Montgomery Ave SE, Montgomery, MN 56069.
5. LG220 Application for Exempt Permit for Le Sueur Lions Club for a raffle on 3/7/2026 at Caribou Gun Club, 30649 380th St, Le Sueur, MN 56058.
6. MNCCC Tyler Tech - Implementation Services for December 2025 & Tyler Tech SaaS (Software as a Service) fee for 2026 Invoice
7. Resolution Establishing UOCAVA Ballot Board for Township Election on March 10, 2026
8. Claims for Auditor-Treasurer Approval
9. Designation of Depository
10. LG240B Application to Conduct Excluded Bingo - Lake Washington Fireworks Celebration, Bingo to be held on 3/15/26 and 4/30/26 at the Westwood Bar & Grill, 1400 Lake Washington Access Road, Kasota, MN
11. Electronic Funds Transfer Report 1-20-26
12. LG220 Application for Exempt Permit for Ladies of Ducks Unlimited Girls with Guns Chapter 329 for a raffle at Next Chapter Winery, 16945 320th St, New Prague, MN on 2/27/26
13. Correction to December 16, 2025 Board Minutes pertaining to misprint of Environmental

Services Permit Structures 2026 proposed fees.

Documents:

[JANUARY 6, 2026 BOARD MINUTES.PDF](#)
[JANUARY 6, 2026 BOARD SUMMARY MINUTES.PDF](#)
[0233_001.PDF](#)
[BOARD CLAIMS SSIS.PDF](#)
[BOARD CLAIM IFS.PDF](#)
[DOC010726.PDF](#)
[BALLOT BOARD RESOLUTION - MARCH TOWNSHIP ELECTION.PDF](#)
[CLAIMS FOR AUDITOR-TREASURER APPROVAL.PDF](#)
[DESIGNATION OF DEPOSITORY.PDF](#)
[ELECTRONIC FUNDS TRANSFER REPORT 1-20-26.PDF](#)
[CORRECTION TO DECEMBER 16, 2025 BOARD MINUTES.PDF](#)

6. 9:02 A.M. Public Open Forum
Note: This opportunity is reserved for private citizens only - not employees, unions or other organized groups funded by or associated with Le Sueur County. There is a three minute time limit per person to discuss topics that are not already on the meeting agenda for the day. The Board will not take action at the time of the presentation, but will direct County staff to respond appropriately to issues raised by citizens.
7. 9:05 A.M. Theresa Kubes, Human Resources Director (10 Min)
 1. Length of Service

Documents:

[HUMAN RESOURCES AGENDA 1.20.2026.PDF](#)

8. 9:15 A.M. Trevor Rudenick, Water Resources Planner (10 Min)
 1. DNR AIS Delegation agreement

Documents:

[AIS DELEGATION AGREEMENT - 2026.PDF](#)

9. 9:25 A.M. Tyler Luethje, Parks Director (5 Min)
 1. Temporary Access Agreement for Construction of Project Clean River Partners - Gorman Lake Dam Modification and Dodd Road Culvert Replacement

Documents:

[TEMPORARY ACCESS AGREEMENT FOR CONSTRUCTION OF GORMAN LAKE DAM 1-20-26.DOCX](#)

10. 9:30 A.M. Jamie Hayes, Director Of Human Services (20 Min)

Documents:

[HUMAN SERVICES BOARD AGENDA JANUARY.PDF](#)
[LE SUEUR CTY CONTRACT 26-0101.PDF](#)

11. 10:00 A.M. Public Hearing: Continuation Of Final Hearing On CD15
12. Commissioner Committee Reports

13. Future Meetings

Documents:

[JANUARY 20 FUTURE MEETINGS.PDF](#)

14. Adjourn

15. Work Session: Capital Improvement Plan (CIP)

16. Work Session: Investment Strategy



Le Sueur County Board of Commissioners Meeting

Tuesday, January 20, 2026

Microsoft Teams [Need help?](#)

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Meeting ID: 237 315 297 899 39

Passcode: Pp7J8yL3

Dial in by phone

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Phone conference ID: 229 641 623#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

**Minutes of Le Sueur County Board of Commissioners Meeting
January 6, 2026**

The Le Sueur County Board of Commissioners met in regular session on Tuesday, January 6, 2026 at 9:00 a.m. in the Government Center at Le Center, Minnesota. Board members present were John King, Danny O’Keefe, David Preisler, Steve Rohlfinding and Dennis Tietz. Also present were Brent Christian, Joe Martin and Pam Herrmann.

Joe Martin called for nominations for the Chair of the 2026 Le Sueur County Board.

King moved, Rohlfinding seconded, Commissioner O’Keefe was nominated for 2026 Board Chair.

Rohlfinding moved, Preisler seconded, nominations were ceased and Commissioner O’Keefe was voted as the 2026 Board Chair.

Preisler nominated Commissioner King for 2026 Board Vice Chair.

Preisler moved, Rohlfinding seconded, nominations were ceased and Commissioner King was voted as the 2026 Vice Chair.

King moved, Preisler seconded, motion carried unanimously to approve the agenda for the business of the day.

Rohlfinding moved, Tietz seconded, motion carried unanimously to approve the consent agenda:

1. December 23, 2025 Board Minutes & Board Summary Minutes
2. December 18, 2025 CD 9, 15, 36, 51, 51 Lat 1, Spur 2, 59 and 68 Board Minutes & Board Summary Minutes
3. County Claims
4. Human Services Claims
Financial: \$ 46,093.19
Soc Services: \$115,752.99
1. Approved a County Issued Credit Card for Audrey Krenik, Social Services Supervisor
2. Electronic Funds Transfer Report 1-6-26
3. Recommendation to grant regular status to Anna Freunds Schuh, full-time Drainage & Environmental Compliance Specialist, Environmental, Planning & Zoning Department, effective January 13, 2026.

Warrant #	Vendor Name	Amount
84787	Ag Partners Coop	\$ 15,843.40
84790	American Engineering Testing Inc.	\$ 14,330.00
84792	APG Media of Southern MN LLC	\$ 2,753.96
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84808	Barbara M. Droher-Kline	\$ 6,623.35
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84856	Selly Excavating Inc.	\$135,148.43
84857	SHI International Corp.	\$ 70,802.32
84862	Summit	\$ 12,950.72
84866	Trident Water Systems LLC	\$ 2,301.25
66 Payments paid less than \$2,000.00:		\$ 33,175.96
26 Payments paid more than \$2,000.00:		\$597,736.16
92 Total all payments paid:		\$630,912.12

Public Open Forum: Annette Pruitt Rogers, Le Sueur

Dennis Tietz, County Commissioner, came before the Board with one item for approval.

Preisler moved, King seconded, motion carried unanimously to appoint Sandy Schoenecker to the Le Sueur County HRA Board.

Shayne Bender, County Assessor, came before the Board to review the 2026 Clerical Abatements and Additions to the Tax Rolls Annual Report.

On motion by Tietz, seconded by Rohlfing, motion carried unanimously to acknowledge receiving the 2026 Clerical Abatements and Additions to the Annual Report from the Assessor's Office.

Theresa Kubes, Human Resources Director, came before the Board with nine items for approval.

Rohlfing moved, King seconded, motion carried unanimously to set the 2026 Per Diem Eligible Committees and the Commissioner assigned as follows:

2026 PER DIEM ELIGIBLE COMMITTEES & ASSIGNMENTS

Commissioner Tietz (District 1): Aquatic Invasive Species (AIS), AMC, AMC Public Safety Policy Committee, Annual Lake Association Meetings, City Council Meetings, Le Sueur – Rice Joint Drainage Authority/JD5/JD18/JD38/JD54/JD63, Le Sueur – Scott Joint Drainage Authority/JD1/JD4, Le Sueur-Waseca Board of Health, NACO, Regional Radio Board, South Central EMS Joint Powers, Township Board Meetings, West Jefferson Sewer District.

Commissioner O'Keefe (District 2): AMC, AMC General Government Policy Committee, Annual Lake Association Meetings, City Council Meetings, Fair Board, HRA Board, Law Library, Le Sueur – Blue Earth Joint Drainage Authority/JD1/JD2/JD15, Le Sueur County Aging & Transit, Le Sueur – Rice Joint Drainage Authority/JD5/JD18/JD38/JD54/JD63, Le Sueur – Scott Joint Drainage Authority/JD1/JD4, Le Sueur-Waseca Board of Health, Lower MN River East One Watershed One Plan, NACO, Township Board Meetings, West Jefferson Sewer District.

Commissioner King (District 3): AMC, AMC Health & Human Services Policy Committee, Broadband, City Council Meetings, Extension Committee, Greater Blue Earth River Basin Alliance (GBERBA), Joint Powers, Hwy 169 Tax Abatement Committee, Le Sueur – Scott Joint Drainage Authority/JD1/JD4, Le Sueur-Waseca Board of Health, Le Sueur – Waseca Regional Library, Lower MN River East One Watershed One Plan alternate, MCIT, NACO, Ney Foundation, Parks Board, Regional Radio Board alternate, Safety Committee, TH169 Coalition, Township Board Meetings, Tri-County Solid Waste, TRUE Transit, West Jefferson Sewer District.

Commissioner Preisler (District 4): 1W1P, AMC, Annual Lake Association Meetings, CIP, Cannon River Partnership, City Council Meetings, Clean River Partners, Extension Committee Alternate, Family Services Collaborative, Le Sueur – Blue Earth Joint Drainage Authority/JD1/JD2/JD15, Le Sueur County Toward Zero Deaths Safe Roads Coalition, Le Sueur – Rice Joint Drainage Authority/JD5/JD18/JD38/JD54/JD63, Le Sueur Sibley Treatment Court, Le Sueur-Waseca Board of Health, Middle MN Watershed Board alternate, MVCOC, NACO, Public Health Advisory Committee, Public Health Emergency Preparedness Advisory, SCHSAC (State Community Health Services Advisory Committee), SWCD, Township Board Meetings, TRUE Transit Alternate, West Jefferson Sewer District, Workforce Council.

Commissioner Rohlfing (District 5): 1W1P, Airport Commission for Mankato, AMC, AMC Transportation & Infrastructure Policy Committee, Annual Lake Association Meetings, CIP, Cannon River Watershed Board, City Council Meetings, Clean River Partners alternate, Historical Society, Immtrack Joint Powers Board, Le Sueur – Blue Earth Joint Drainage Authority/JD1/JD2/JD15, Le Sueur-Waseca Board of Health, Liaison to LSC Historical Society, MCIT, Mental Health Advisory, Middle MN Watershed Board, MN River Basins, MRCI, MVAC, NACO, Parks Board, Planning Commission, Region 9, SBA, Scenic Byway Alliance, SHIP Community Leadership Team, SWCD, Township Board Meetings, Tri-County Solid Waste, West Jefferson Sewer District.

Chair and Vice Chair: Human Resources Committee (Recruitment, Labor Relations, Employee Benefits, Employee Relations, Compensation/Classification, Staff Development and Strategic Planning).

Preisler moved, Tietz seconded, motion carried unanimously to approve the following 2026 Per Diem and Mileage Eligible Citizen Advisory Committees along with new appointments and reappointments:

2026 PER DIEM & MILEAGE ELIGIBLE CITIZEN ADVISORY COMMITTEES

Planning Commission:

Appointed/Commissioner:
Jeanne Doheny/King (At-Large)
Alan Gehrke/Preisler
Shirley Katzenmeyer/King
Doug Krenik/Rohlfing
Mike Roche/O’Keefe
Tina King/Rohlfing (At-Large)
Pam Tietz/Tietz

Board of Adjustments:

Appointed/Commissioner:
Russell Anderson/Preisler
Jeanne Doheny/King
Collin Harris/Rohlfing
Jim Mladek/O’Keefe

John Wolf/Tietz

Housing and Redevelopment Authority:

Appointed/Commissioner

Terry Overn/Preisler

Pat Nusbaum/Rohlfing

Leah Petricka/O'Keefe

Mark Huntington/King

Sandy Schoenecker/Tietz

Parks:

Appointed:

Michael Schultz, Chairman (D1)

Jessie Filter (D2)

Amanda Lansing (D3)

Mark Volkenant (At-Large Rep) Vice Chairman

Mike Kinniry (D4)

VACANT (D5)

Extension:

Appointed:

Bill Bjorndahl

Dan Flowers

Margie Riebel

VACANT

Heidi Baker

Brenda Langerud

Kendall Couey

Brooke Reeser

Library:

Appointed:

Stacy Lienemann, Director

Patrick Tebbe

Elizabeth Traxler, President

Cheri Lewer

Louise Lund

Brian Schanil

Zella Vandervort

Rohlfing moved, Preisler seconded, motion carried unanimously to set the 2026 per diem rate at \$75.00 for the Housing and Redevelopment Authority, Parks, Public Health, Extension and Library.

King moved, Tietz seconded, motion carried unanimously to set the 2026 per diem rate at \$100.00 for the Planning Commission and the Board of Adjustments.

King moved, Rohlfing seconded, motion carried unanimously to set the 2026 mileage reimbursement rate to follow the Federal IRS Mileage Standard, convenience reimbursement rate to 50% of the Federal IRS Mileage Standard, and 2 cents per mile additional for those Water Patrol Officers while pulling a water patrol boat.

Preisler moved, King seconded, motion carried unanimously to designate all members of the County Board, County Administrator, and the Deputy County Administrator as Association of Minnesota Counties Delegates for Le Sueur County in 2026, and that they are authorized to attend AMC meetings. Department Heads and designated county personnel are also authorized to attend their respective association meetings. By consensus, the Board agreed to the following AMC Appointments:

- Environment & Natural Resources Policy Committee: Preisler
- General Government Policy Committee: O’Keefe
- Health & Human Services Policy Committee: King
- Public Safety Policy Committee: Tietz
- Transportation & Infrastructure Policy Committee: Rohlfling

Rohlfling moved, Tietz seconded, motion carried unanimously to set the 2026 Le Sueur County Board of Commissioner’s Meeting Dates as the 1st, 3rd and 4th Tuesdays of each month unless advertised otherwise.

Rohlfling moved, King seconded, motion carried unanimously to set the 2026 minimum salaries for the following Le Sueur County elected officials:

		Minimum
Minn. Stat. 388.18	County Attorney	\$107,123
Minn. Stat. 386.015	County Recorder	\$80,342
Minn. Stat. 387.20	County Sheriff	\$107,123

Rohlfling moved, Preisler seconded, motion carried unanimously to approve and sign the Telecommute Agreements for the following employees:

EMPLOYEE	JOB DESCRIPTION	DEPARTMENT	OFF-SITE DAYS PER WEEK
Missy Dee	Agency Social Worker	Human Services	3
Teri Hopkins	Agency Social Worker	Human Services	3
Jeff Mack	Agency Social Worker	Human Services	3
Maggie Nicolini	Agency Social Worker	Human Services	3
Kari Peters	Agency Social Worker	Human Services	3
Shari Solheim	Agency Social Worker	Human Services	3
Jessica Wesley	Agency Social Worker	Human Services	3

Staffing Updates None at this time.

Megan Kirby, Public Health Director, came before the Board with updates.

Trevor Rudenick, Water Resources Planner, came before the Board with one item for approval.

King moved, Rohlfling seconded, motion carried unanimously to approve the updated 2026 Le Sueur County Aquatic Invasive Species Prevention Plan.

Holly Bushman, Water Resources Planner, came before the Board with one item for approval.

Rohlfling moved, King seconded, motion carried unanimously to approve the Resolution to Submit, Adopt and Implement Middle Minnesota River-Mankato Comprehensive Watershed Management Plan.

Joe Martin, County Administrator, came before the Board with multiple items for approval.

Preisler moved, King seconded, motion carried unanimously to set the 2026 Board of Appeal and Equalization meeting for Tuesday, June 16, 2026 starting at 6:30 p.m. The meeting may not be adjourned before 7:00 p.m.

King moved, Tietz seconded, motion carried unanimously to approve the updated 2026 Board Operating Procedures.

Rohlfing moved, Preisler seconded, motion carried unanimously to approve the updated 2026 County Operating Policies.

Preisler moved, Tietz seconded, motion carried unanimously to approve the Finance Policy.

Tietz moved, King seconded, motion carried unanimously to approve the updated 2026 Board Meeting calendar.

Rohlfing moved, King seconded, motion carried unanimously to approve the 2026 Aging Services Agreement.

Preisler moved, Tietz seconded, motion carried unanimously to approve the 2026 County Surveyor Revised Contract with Rory Jensen with the updated rate of \$90/hour.

King moved, Preisler seconded, motion carried unanimously to approve the updated West Jefferson Sewer District Interconnection Agreement with the City of Cleveland.

Administrator Martin gave the West Jefferson Sewer District Quarterly Update.

Rohlfing moved, Tietz seconded, motion carried unanimously to approve the West Jefferson Sewer District Quarterly Update.

At 10:27 a.m., Administrator Martin opened and read aloud the sealed bids for the 2026 County Legal Newspaper. Bids were received from Le Sueur County News, Life Enterprise, Montgomery Messenger, The New Prague Times and a bid combining The New Prague Times, Montgomery Messenger and Life Enterprise.

Rohlfing moved, King seconded, motion carried unanimously to designate Le Sueur County News as the legal paper of the Le Sueur County Board for Financial Statements, Official Statements, Official Notices, Personal Property Lists and all legal notices required to be published in the Official Paper for the year 2026 at the rate of S.A.U of \$3.00 and \$3.00 per consecutive insertion.

Rohlfing moved, Preisler seconded, motion carried unanimously to designate the Montgomery Messenger as the second publication for the County Financial Statement for the year 2026 at the rate of S.A.U. of \$5.50 and \$5.00 per consecutive insertion.

Commissioner Committee Reports:

Commissioner Preisler reported on Broadband call, and Personnel Executive Committee meeting.

Commissioner Rohlfing reported on MRCI Executive Board meeting, and Cleveland City Council.

Commissioner Tietz had no report.

Commissioner King had no report.

Commissioner O’Keefe reported on Personnel Executive Committee meeting.

On motion by Rohlfing, seconded by King, the Board adjourned until January 20, 2026 at 9:00 a.m.

ATTEST: _____
Le Sueur County Administrator **Le Sueur County Chairman**

1/6/26 Summary Minutes of Le Sueur County Board of Commissioners Meeting

- This is only a summary publication per MN Statutes 375.12 and 331A.01 sub. 10. The complete minutes are on file in the Le Sueur County Administrator's Office at 88 S Park Ave. Le Center, MN and are available at <https://www.lesueurcounty.gov/>
- Joe Martin called for nominations for the Chair of the 2026 Le Sueur County Board.
- Commissioner O'Keefe was nominated for 2026 Board Chair. King/Rohlfing
- Nominations were ceased and Commissioner O'Keefe was voted as the 2026 Board Chair. Rohlfing/Preisler
- Preisler nominated Commissioner King for 2026 Board Vice Chair.
- Nominations were ceased and Commissioner King was voted as the 2026 Vice Chair. Preisler/Rohlfing
- Approved the agenda for the business of the day. King/Preisler
- Approved the consent agenda: Rohlfing/Tietz
- 1. December 23, 2025 Board Minutes & Board Summary Minutes
- 2. December 18, 2025 CD 9, 15, 36, 51, 51 Lat 1, Spur 2, 59 and 68 Board Minutes & Board Summary Minutes
- 3. County Claims
- 4. Human Services Claims
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Soc Services: \$115,752.99
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- 7. Recommendation to grant regular status to Anna Freundsuh, full-time Drainage & Environmental Compliance Specialist, Environmental, Planning & Zoning Department, effective January 13, 2026.

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92 Total all payments paid:		\$630,912.12

Public Open Forum: Annette Pruitt Rogers, Le Sueur

- Appointed Sandy Schoenecker to the Le Sueur County HRA Board. Preisler/King
- Acknowledged receiving the 2026 Clerical Abatements and Additions to the Annual Report from the Assessor's Office. Tietz/Rohlfing
- Set the 2026 Per Diem Eligible Committees and the Commissioner assigned. Rohlfing/King
- Approved the following 2026 Per Diem and Mileage Eligible Citizen Advisory Committees along with new appointments and reappointments: Preisler/Tietz

2026 PER DIEM & MILEAGE ELIGIBLE CITIZEN ADVISORY COMMITTEES

Planning Commission: Appointed/Commissioner:

Jeanne Doheny/King (At-Large); Alan Gehrke/Preisler; Shirley Katzenmeyer/King; Doug Krenik/Rohlfing; Mike Roche/O'Keefe; Tina King/Rohlfing (At-Large); Pam Tietz/Tietz

Board of Adjustments: Appointed/Commissioner:

Russell Anderson/Preisler; Jeanne Doheny/King; Collin Harris/Rohlfing; Jim Mladek/O'Keefe; John Wolf/Tietz

Housing and Redevelopment Authority: Appointed/Commissioner

Terry Overn/Preisler; Pat Nusbaum/Rohlfing; Leah Petricka/O'Keefe; Mark Huntington/King; Sandy Schoenecker/Tietz

Parks: Appointed:

Michael Schultz, Chairman (D1); Jessie Filter (D2); Amanda Lansing (D3); Mark Volkenant (At-Large Rep) Vice Chairman; Mike Kinniry (D4); VACANT (D5)

Extension: Appointed:

Bill Bjorndahl; Dan Flowers; Margie Riebel; VACANT; Heidi Baker; Brenda Langerud; Kendall Couey Brooke Reeser

Library: Appointed:

Stacy Lienemann, Director; Patrick Tebbe; Elizabeth Traxler, President; Cheri Lewer; Louise Lund; Brian Schanil; Zella Vandervort

- Set the 2026 per diem rate at \$75.00 for the Housing and Redevelopment Authority, Parks, Public Health, Extension and Library. Rohlfing/Preisler
- Set the 2026 per diem rate at \$100.00 for the Planning Commission and the Board of Adjustments. King/Tietz
- Set the 2026 mileage reimbursement rate to follow the Federal IRS Mileage Standard, convenience reimbursement rate to 50% of the Federal IRS Mileage Standard, and 2 cents per mile additional for those Water Patrol Officers while pulling a water patrol boat. King/Rohlfing
- Designated all members of the County Board, County Administrator, and the Deputy County Administrator as Association of Minnesota Counties Delegates for Le Sueur County in 2026, and that they are authorized to attend AMC meetings. Department Heads and designated county personnel are also authorized to attend their respective association meetings. By consensus, the Board agreed to the following AMC Appointments: Preisler/King
- Environment & Natural Resources Policy Committee: Preisler
- General Government Policy Committee: O'Keefe
- Health & Human Services Policy Committee: King
- Public Safety Policy Committee: Tietz
- Transportation & Infrastructure Policy Committee: Rohlfing
 - Set the 2026 Le Sueur County Board of Commissioner's Meeting Dates as the 1st, 3rd and 4th Tuesdays of each month unless advertised otherwise. Rohlfing/Tietz

- Set the 2026 minimum salaries for the following Le Sueur County elected officials:
Rohlfing/King

		Minimum
Minn. Stat. 388.18	County Attorney	\$107,123
Minn. Stat. 386.015	County Recorder	\$80,342
Minn. Stat. 387.20	County Sheriff	\$107,123

- Approved and signed the Telecommute Agreements for the following employees:
Rohlfing/Preisler

EMPLOYEE	JOB DESCRIPTION	DEPARTMENT	OFF-SITE DAYS PER WEEK
Missy Dee	Agency Social Worker	Human Services	3
Teri Hopkins	Agency Social Worker	Human Services	3
Jeff Mack	Agency Social Worker	Human Services	3
Maggie Nicolin	Agency Social Worker	Human Services	3
Kari Peters	Agency Social Worker	Human Services	3
Shari Solheim	Agency Social Worker	Human Services	3
Jessica Wesley	Agency Social Worker	Human Services	3

- Approved the updated 2026 Le Sueur County Aquatic Invasive Species Prevention Plan.
King/Rohlfing
- Approved the Resolution to Submit, Adopt and Implement Middle Minnesota River-Mankato Comprehensive Watershed Management Plan. Rohlfing/King
- Set the 2026 Board of Appeal and Equalization meeting for Tuesday, June 16, 2026 starting at 6:30 p.m. The meeting may not be adjourned before 7:00 p.m. Preisler/King
- Approved the updated 2026 Board Operating Procedures. King/Tietz
- Approved the updated 2026 County Operating Policies. Rohlfing/Preisler
- Approved the Finance Policy. Preisler/Tietz
- Approved the updated 2026 Board Meeting calendar. Tietz/King
- Approved the 2026 Aging Services Agreement. Rohlfing/King
- Approved the 2026 County Surveyor Revised Contract with Rory Jensen with the updated rate of \$90/hour. Preisler/Tietz
- Approved the updated West Jefferson Sewer District Interconnection Agreement with the City of Cleveland. King/Preisler
- Approved the West Jefferson Sewer District Quarterly Update. Rohlfing/Tietz
- Designated Le Sueur County News as the legal paper of the Le Sueur County Board for Financial Statements, Official Statements, Official Notices, Personal Property Lists and all legal notices required to be published in the Official Paper for the year 2026 at the rate of S.A.U of \$3.00 and \$3.00 per consecutive insertion. Rohlfing/King
- Designated the Montgomery Messenger as the second publication for the County Financial Statement for the year 2026 at the rate of S.A.U. of \$5.50 and \$5.00 per consecutive insertion.
Rohlfing/Preisler

Commissioner Committee Reports:

- Commissioner Preisler reported on Broadband call, and Personnel Executive Committee meeting.
- Commissioner Rohlfing reported on MRCI Executive Board meeting, and Cleveland City Council.
- Commissioner Tietz had no report.
- Commissioner King had no report.
- Commissioner O'Keefe reported on Personnel Executive Committee meeting.
- Adjourned until January 20, 2026 at 9:00 a.m. Rohlfing/King

ATTEST: Le Sueur County Administrator

Le Sueur County Chairman

**** Le Sueur County ****



SHERRI
1/14/26 12:54PM
General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>		<u>Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
										<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
36	20760	Advanced Correctional Healthcare Inc.		01-250-0000-0000-6352			10,077.40	Contract-Feb 26'		8535	Medical Expenses Prisoners	N
	20760	Advanced Correctional Healthcare Inc.					10,077.40	1 Transactions				
27	19669	Aging Services For Communities		01-126-0000-0000-6360	AP		2,626.15	Senior Citizen Rides-Dec25'		1212025	Miscellaneous/Appropriations	N
	19669	Aging Services For Communities					2,626.15	1 Transactions				
104	21356	Amazon Capital Services		01-200-0000-0000-6409			209.89	Supplies			Office Supplies	N
106				01-200-0000-0000-6409			29.09	Supplies			Office Supplies	N
37				01-200-0000-0000-6610	AP		30.99	Holster			Equipment	N
107				01-245-0060-0000-6625			141.01	Supplies			Office Equipment	N
108				01-245-0060-0000-6625			252.45	Supplies			Office Equipment	N
109				01-245-0060-0000-6625			25.77	Supplies			Office Equipment	N
39				01-250-0000-0000-6407	AP		26.59	Supplies			Stationary & Forms	N
38				01-250-0000-0000-6409	AP		49.99	Supplies			Office Supplies	N
105				01-250-0000-0000-6409			17.48	Supplies			Office Supplies	N
85				01-251-0000-0000-6409			71.11	Supplies			Office Supplies	N
	21356	Amazon Capital Services					854.37	10 Transactions				
111	10253	American Solutions For Business		01-200-0000-0000-6409			30.80	Business Cards-Waldron		8653863	Office Supplies	N
110				01-249-0000-0000-6409			40.80	Business Cards-Nelson		8604356	Office Supplies	N
	10253	American Solutions For Business					71.60	2 Transactions				
70	22205	Amy E. Olson Legal & Family Services		01-011-0000-0000-6107	AP		50.00	Prof.Services		1585	Other Court Appointed Attys	Y
71				01-011-0000-0000-6107	AP		25.00	Prof.Services		1586	Other Court Appointed Attys	Y
	22205	Amy E. Olson Legal & Family Services					75.00	2 Transactions				
72	22184	Anderson/Russell		60-122-0000-0000-6103			100.00	Per Diem 1/8			Per Diem	Y
73				60-122-0000-0000-6330			23.20	Mileage			Transportation & Travel	N
	22184	Anderson/Russell					123.20	2 Transactions				
	21801	AnSer Iowa										

**** Le Sueur County ****



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1/14/26 12:54PM

West Jefferson Subordinate :

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>		<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula</u>	<u>Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>		
29	59-463-0000-0000-6250		AP		West Jeff-Answering Service		0122351001082026	Utilities & Telephone		N
30	59-463-0000-0000-6250				Holiday-New Year's Day		0122351001082026	Utilities & Telephone		N
21801	AnSer Iowa				2 Transactions					
15	11906	APG Media of Southern Minnesota LLC								
74	60-122-0000-0000-6230	AP			BOA Pub.Hrg		1079251	Printing, Publishing & Advertising		N
	60-122-0000-0000-6230				P & Z Hrg 1/15		1080007	Printing, Publishing & Advertising		N
	11906	APG Media of Southern Minnesota LLC			2 Transactions					
40	21229	Axon Enterprise Inc.	AP							
41	01-200-0000-0000-6610				Taser Cartridges		408106	Equipment		N
	01-250-0000-0000-6610	AP			Taser Cartridges		408106	Equipment		N
	21229	Axon Enterprise Inc.			2 Transactions					
98	10193	Beer Oil & Tire								
99	01-124-0000-0000-6415				Oil Change-Car 3			Vehicle Expenses		N
114	01-124-0000-0000-6415				Labor			Vehicle Expenses		Y
115	01-200-0000-0000-6300	AP			Labor			Repairs & Maintenance		Y
116	01-200-0000-0000-6300	AP			Mount/Balance Tires-923			Repairs & Maintenance		N
112	01-200-0000-0000-6300	AP			Maint/Oil Chg-901			Repairs & Maintenance		N
113	01-200-0000-0000-6415	AP			Fuel			Fuel & Oil		N
	01-200-0000-0000-6415	AP			Fuel			Fuel & Oil		N
	10193	Beer Oil & Tire			7 Transactions					
42	19454	Bob Barker Co Inc								
	03-961-0000-0000-6360				Inmate Supplies		2199282	Miscellaneous		N
	19454	Bob Barker Co Inc			1 Transactions					
60	22066	Brothers Pest Management, Inc								
	01-525-0004-0000-6300				Pest Control		49276	Repairs & Maintenance		N
	22066	Brothers Pest Management, Inc			1 Transactions					
1	15012	Brunz Construction Co Inc	AP							
	35-723-0000-0000-6300				CD 23-ASI Repair		Pay App#3	Repairs & Maintenance		N
	15012	Brunz Construction Co Inc			1 Transactions					
	15063	Bruzek Funeral Home								

**** Le Sueur County ****



SHERRI 1/14/26 12:54PM General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description		1099
									Paid On Bhf #	On Behalf of Name	
117	15063	01-205-0000-0000-6330	AP		753.25	Removal-Shugg	1 Transactions			Transportation & Travel	N
					753.25						
118	10172	Bud's Standard Service	AP		643.00	Tow-926/9396	1 Transactions	21136		Repairs & Maintenance	N
	10172	Bud's Standard Service	AP		643.00						
43	19287	Bureau Of Criminal Apprehension	AP		1,285.00	Permit to Carry	1 Transactions	40-87		Miscellaneous	N
	19287	Bureau Of Criminal Apprehension	AP		1,285.00						
16	10127	Business Essentials	AP		48.84	Tape,Mechanical Pencil Eraser				Office Supplies	N
88		01-124-0000-0000-6409	AP		6.71	Rubberbands	2 Transactions	WO1375647		Office Supplies	N
	10127	Business Essentials	AP		55.55			WO1376406			
6	10072	Christian - Keogh - Moran & King	AP		4,729.87	New-Copier				Equipment	N
5		01-060-0000-0000-6610	AP		333.56	Midco				Utilities & Telephone	N
2		01-090-0000-0000-6250	AP		1,275.00	Rent				Leases	1
3		01-090-0000-0000-6302	AP		666.42	Lawbook Upkeep				Books, Ledgers	N
4		01-090-0000-0000-6405	AP		415.96	Supplies	5 Transactions			Office Supplies	N
	10072	Christian - Keogh - Moran & King	AP		7,420.81						
89	20291	City Of Mankato			132.00	Ride Pass-AK	1 Transactions	29877		Waivered Expenditures	N
	20291	City Of Mankato			132.00						
7	22344	Claffey Law, PLLC	AP		25.00	Prof.Services	1 Transactions	102		Other Court Appointed Attys	Y
	22344	Claffey Law, PLLC	AP		25.00						
17	21941	Common Ground Lawn & Landscape Inc.	AP		320.00	Chore Services-CJ	1 Transactions	13378		Waivered Expenditures	N
	21941	Common Ground Lawn & Landscape Inc.	AP		320.00						
	22350	Counties Providing Technology									

**** Le Sueur County ****



 Audit List for Board
 COMMISSIONER'S VOUCHERS ENTRIES

SHERRI
 1/14/26 12:54PM
 General Revenue

Vendor		Name		Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Paid On Bhf #					On Behalf of Name	
86	22350	01-060-0000-0000-6330			130.00	Tech Connect Conf.	3419	Transportation & Travel	N
		Counties Providing Technology			130.00	1 Transactions			
9	22222	Davis Mechanical Systems Inc.							
		01-110-0000-0000-6300	AP		660.00	Labor-Fix Heat Pump 336	102587	Repairs & Maintenance	N
8		01-112-0000-0000-6300	AP		360.00	Add-Glycol-Snow Melt System	102639	Repairs & Maintenance	N
94		01-245-0110-0000-6300	AP		958.42	Boiler Vent	102616	Repairs & Maintenance	N
	22222	Davis Mechanical Systems Inc.			1,978.42	3 Transactions			
44	19378	Dennis Steffel Omtvedt							
		01-205-0000-0000-6330	AP		620.00	Removal-Hoyne		Transportation & Travel	N
	19378	Dennis Steffel Omtvedt			620.00	1 Transactions			
119	20775	Diamond Drug Pharmacy							
		01-250-0000-0000-6352	AP		930.62	Inmate Meds	1551031	Medical Expenses Prisoners	N
	20775	Diamond Drug Pharmacy			930.62	1 Transactions			
75	10732	Doheny/Jeanne							
		60-122-0000-0000-6103			100.00	Per Diem 1/8		Per Diem	Y
76		60-122-0000-0000-6330			21.75	Mileage		Transportation & Travel	N
	10732	Doheny/Jeanne			121.75	2 Transactions			
120	22180	Faul Psychological PLLC							
		01-250-0000-0000-6240	AP		665.00	Eval-Cummins	2610	Dues & Subscriptions	Y
	22180	Faul Psychological PLLC			665.00	1 Transactions			
61	22121	Gopher State One Call							
		59-463-0000-0000-6250	AP		1.35	(1) Locating Ticket	5121604	Utilities & Telephone	N
	22121	Gopher State One Call			1.35	1 Transactions			
999999902	Graham's Valley Ag								
100		10-303-0000-0000-6445	AP		5.64	Pin #33	40491	Supplies-Misc. Equip. Repair/Supplies	N
999999902	Graham's Valley Ag				5.64	1 Transactions			
31	19742	Hansen Sanitation Inc.							
		01-245-0110-0000-6300	AP		1,562.75	Dumpster-Cleanout-Bus Garage	19835	Repairs & Maintenance	N

SHERRI

1/14/26 12:54PM

General Revenue

**** Le Sueur County ****

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 6

<u>Vendor</u>		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
19742	Hansen Sanitation Inc.			1 Transactions				
22448	Hire Right GIS Intermediate Corp., Inc.			Background Screening Services		G4274085	Recruitment & Onboarding	N
62	01-049-0000-0000-6230	AP		1 Transactions				
22448	Hire Right GIS Intermediate Corp., Inc.							
18819	I & S Group, Inc.							
57	35-704-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-706-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-709-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-715-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-716-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-717-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-718-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-719-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-721-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-722-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-723-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-726-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-728-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-729-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-732-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-735-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-736-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-737-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-738-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-740-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-741-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-742-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-743-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-744-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-745-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
59	35-746-0000-0000-6260	AP		Feasibility Study		127010	Professional Consulting	N
57	35-746-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-747-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-748-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-749-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N
57	35-750-0000-0000-6260	AP		Engineering Consult		127014	Professional Consulting	N

**** Le Sueur County ****



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12:54PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description		Invoice #	Account/Formula Description		1099
					Service Dates			Paid On Bht #	On Behalf of Name	
57	35-751-0000-0000-6260	AP		19.12	Engineering Consult		127014	Professional Consulting		N
57	35-752-0000-0000-6260	AP		2.11	Engineering Consult		127014	Professional Consulting		N
57	35-754-0000-0000-6260	AP		59.51	Engineering Consult		127014	Professional Consulting		N
57	35-758-0000-0000-6260	AP		13.94	Engineering Consult		127014	Professional Consulting		N
57	35-759-0000-0000-6260	AP		17.22	Engineering Consult		127014	Professional Consulting		N
57	35-760-0000-0000-6260	AP		12.84	Engineering Consult		127014	Professional Consulting		N
57	35-761-0000-0000-6260	AP		3.20	Engineering Consult		127014	Professional Consulting		N
58	35-762-0000-0000-6260	AP		3,760.15	RR Crossing Permit/Design		127013	Professional Consulting		N
57	35-762-0000-0000-6260	AP		10.94	Engineering Consult		127014	Professional Consulting		N
57	35-763-0000-0000-6260	AP		9.99	Engineering Consult		127014	Professional Consulting		N
57	35-764-0000-0000-6260	AP		11.24	Engineering Consult		127014	Professional Consulting		N
57	35-765-0000-0000-6260	AP		13.51	Engineering Consult		127014	Professional Consulting		N
57	35-767-0000-0000-6260	AP		6.69	Engineering Consult		127014	Professional Consulting		N
57	35-768-0000-0000-6260	AP		4.44	Engineering Consult		127014	Professional Consulting		N
57	35-769-0000-0000-6260	AP		3.13	Engineering Consult		127014	Professional Consulting		N
57	35-770-0000-0000-6260	AP		5.58	Engineering Consult		127014	Professional Consulting		N
57	35-785-0000-0000-6260	AP		9.00	Engineering Consult		127014	Professional Consulting		N
57	35-786-0000-0000-6260	AP		1.51	Engineering Consult		127014	Professional Consulting		N
57	35-787-0000-0000-6260	AP		3.36	Engineering Consult		127014	Professional Consulting		N
57	35-788-0000-0000-6260	AP		3.71	Engineering Consult		127014	Professional Consulting		N
57	35-790-0000-0000-6260	AP		19.47	Engineering Consult		127014	Professional Consulting		N
57	35-793-0000-0000-6260	AP		31.67	Engineering Consult		127014	Professional Consulting		N
57	35-802-0000-0000-6260	AP		6.97	Engineering Consult		127014	Professional Consulting		N
57	35-831-0000-0000-6260	AP		8.50	Engineering Consult		127014	Professional Consulting		N
57	35-834-0000-0000-6260	AP		7.48	Engineering Consult		127014	Professional Consulting		N
57	35-853-0000-0000-6260	AP		17.34	Engineering Consult		127014	Professional Consulting		N
57	35-856-0000-0000-6260	AP		5.62	Engineering Consult		127014	Professional Consulting		N
57	35-857-0000-0000-6260	AP		1.46	Engineering Consult		127014	Professional Consulting		N
63	60-450-0000-0000-6360	AP		1,520.00	Lake SWA's-Clear TA/Eng		127017	Miscellaneous		N
64	60-450-0000-0000-6360	AP		2,040.00	Lake SWA's-Francis Plan Assmnt		127017	Miscellaneous		N
65	60-450-0000-0000-6360	AP		6,405.00	Lake SWA's-Francis-Plan Assmnt		127017	Miscellaneous		N
66	60-450-0000-0000-6360	AP		9,583.75	Lake SWA's-Francis TA/Eng		127017	Miscellaneous		N
18819	I & S Group, Inc.			25,333.70	63 Transactions					
20750	Ingstad Broadcasting (New Prague)									
45	01-200-0000-0000-6260	AP		170.00	Holiday Greeting Ad		38695-1	Professional Consulting		N
20750	Ingstad Broadcasting (New Prague)			170.00	1 Transactions					

**** Le Sueur County ****



SHERRI 1/14/26 12:54PM General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Name		Rpt	Warrant Description		Service Dates		Invoice #		Account/Formula Description	
No.	Account/Formula	Accr	Amount		Amount	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
83	22251	Jensen Land Surveying LLC	01-048-0000-0000-6260	AP	4,680.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
121	10829	Kolden Funeral Home	01-205-0000-0000-6330	AP	808.80	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
90	21799	Laurie's Garden Care	01-124-0000-0000-6384	AP	250.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
11	10074	Le Center Hardware Hank	01-110-0000-0000-6300	AP	284.65	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
10	10074	Le Center Hardware Hank	01-112-0000-0000-6300	AP	41.95	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
12	10074	Le Center Hardware Hank	01-245-0110-0000-6300	AP	192.48	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
13	21362	Le Sueur County News	01-044-0000-0000-6240	AP	119.80	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
33	10457	Le Sueur County Soil & Water Conserv.Dis	60-450-0000-0000-6360	DTG	879.42	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
34	10457	Le Sueur County Soil & Water Conserv.Dis	60-452-0000-0000-6360	DTG	740.56	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
18	10108	Lea/Richard C	01-011-0000-0000-6107	AP	3,700.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
47	22248	Leads Online LLC	01-200-0000-0000-6267	AP	2,199.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
46	22248	Leads Online LLC	01-201-0000-0000-6230	AP	1,000.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099
19439	19439	Lemmer/Arlene			3,199.00	1 Transactions	212	Professional Consulting	212	Professional Consulting	Y	1099

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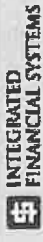
1/14/26 12:54PM

General Revenue

**** Le Sueur County ****

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9



Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Warrant Description		Amount	Service Dates		Invoice #	Account/Formula Description		1099
19		01-124-0000-0000-6384	AP				150.00	Chore Services-LP			Waivered Expenditures		Y
20		01-124-0000-0000-6384	AP				250.00	Chore Services-CK			Waivered Expenditures		Y
32		01-124-0000-0000-6384	AP				300.00	Chore Services-WB			Waivered Expenditures		Y
77		01-124-0000-0000-6384	AP				475.00	Chore Services-JJ			Waivered Expenditures		Y
19439	Lemmer/Arlene						1,175.00	4 Transactions					
22101	Madden Galanter Hansen LLP												
67		01-049-0000-0000-6260	AP				94.00	Prof.Services 12/1-12/31		12-2025	Professional Consulting		Y
22101	Madden Galanter Hansen LLP						94.00	1 Transactions					
18024	Marco Technologies, LLC												
101		01-060-0000-0000-6300					673.00	2/3 Hole Punch-Enviro Copier					
18024	Marco Technologies, LLC						673.00	1 Transactions		INV14737356	Repairs & Maintenance		N
22295	Minnesota Monitoring Inc.												
87		01-020-0000-0000-6366	AP				236.00	Soberlink		18034	Drug Testing		N
22295	Minnesota Monitoring Inc.						236.00	1 Transactions					
22265	MN Chiefs of Police Assoc.												
122		03-986-0000-0000-6360	DTG				208.00	GP Cards		22804	Miscellaneous		N
22265	MN Chiefs of Police Assoc.						208.00	1 Transactions					
11774	MN Department Of Health												
21		01-124-0000-0000-6367	DTG				850.00	2nd 1/2 25'-Core Function Fee			Core Function Fee Payment		N
11774	MN Department Of Health						850.00	1 Transactions					
22417	Mohlenbrock/Christopher												
22		01-124-0000-0000-6384	AP				350.00	Lawn Care/Snow Removal-MS			Waivered Expenditures		Y
22417	Mohlenbrock/Christopher						350.00	1 Transactions					
21044	Morris Electronics Inc.												
124		01-212-0000-0000-6360					665.60	SO- 24/7 Support		17667	Miscellaneous		N
123		01-245-0060-0000-6300					665.60	IT- 24/7 Support		17667	Repairs & Maintenance		N
21044	Morris Electronics Inc.						1,331.20	2 Transactions					
11729	Motorola Solutions Inc												
126		01-212-0000-0000-6250					3,014.05	VESTA		8230551710	Utilities & Telephone		N

**** Le Sueur County ****



SHERRI
1/14/26

12:54PM

General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>		<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
125	11729	01-249-0000-0000-6304 Motorola Solutions Inc			ARMER Maint.Agrmnt 2 Transactions		8230553170	Armer Expenses	N
48	20447	Northland Business Systems 01-212-0000-0000-6250			26'-Annual Maint. 1 Transactions		111942	Utilities & Telephone	N
127	19973	Pet Expo 03-972-0000-0000-6360	AP		K9 Food/Supplies 1 Transactions		14379641	Miscellaneous	N
49	10137	Plunkett's Inc 01-250-0000-0000-6300	AP		Pest Control 1 Transactions		10321572	Repairs & Maintenance	N
95	20743	Pro-West & Associates Inc. 60-122-0000-0000-6260	AP		GIS-Parcel Fabric Upgrade/Trai 1 Transactions		2939	Professional Consulting	N
129	10835	Ramsey County 01-205-0000-0000-6260	AP		Exam-Shugg		39636	Professional Consulting	N
128		01-205-0000-0000-6260	AP		Exam-Davidson 2 Transactions		39637	Professional Consulting	N
102	19835	Rent N Save Portable Services 01-525-0017-0000-6250	AP		Monthly Serv/Rent		24753	Utilities & Telephone	N
103		01-525-0004-0000-6250	AP		Monthly Serv/Rent 2 Transactions		24753/24754	Utilities, Telephone & Sewer	N
50	21411	River Valley Forensic Services P.A. 01-205-0000-0000-6260	AP		Monthly Contract		2993	Professional Consulting	Y
51		01-205-0000-0000-6260	AP		Exam-Pomeranz 2 Transactions		2993	Professional Consulting	Y
91	22252	Rusty's Auto 01-124-0000-0000-6384	AP		Snow Removal-CM		Dec 25'	Waivered Expenditures	Y
92		01-124-0000-0000-6384	AP		Snow Removal-PM		Dec 25'	Waivered Expenditures	Y

SHERRI

1/14/26

12:54PM

General Revenue

**** Le Sueur County ****

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11



Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
22252	Rusty's Auto				395.00	2 Transactions			On Behalf of Name	
22182	RVS Shredding									
35		01-044-0000-0000-6360			21.25	Jan 26'-Services		143594	Miscellaneous	N
68		01-100-0000-0000-6300			21.25	Shredding Services		143593	Repairs & Maintenance	N
78		01-120-0000-0000-6230			63.75	Shred Services-Jan-Mar		143590	Printing, Publishing & Advertising	N
22182	RVS Shredding				106.25	3 Transactions				
20908	Safe Assure Consultants Inc.									
69		01-049-0000-0000-6260			10,503.65	Annual Safety Agrmnt/Training		3954	Professional Consulting	N
20908	Safe Assure Consultants Inc.				10,503.65	1 Transactions				
20826	Sanco Equipment LLC									
133		01-245-0110-0000-6300		AP	39.70	Hardware-Blade-Bobcat		PS2047632-1	Repairs & Maintenance	N
134		01-245-0110-0000-6300		AP	532.95	Poly Skid-Pusher		PS2048584-1	Repairs & Maintenance	N
20826	Sanco Equipment LLC				572.65	2 Transactions				
22447	Schneider Property Management, LLC									
23		01-124-0000-0000-6384		AP	150.00	Snow Removal-GK			Waivered Expenditures	N
22447	Schneider Property Management, LLC				150.00	1 Transactions				
22113	Staples									
79		01-041-0000-0000-6409		AP	182.17	Toner,Batteries		235716019 Order #	Office Supplies	N
80		01-044-0000-0000-6409		AP	28.79	T-Pins,Highlighters			Office Supplies	N
22113	Staples				210.96	2 Transactions				
10428	Streicher's Inc.									
130		01-249-0000-0000-6455			390.94	Uniforms-Ubl		1803279	Extra Uniforms	N
52		01-250-0000-0000-6455		AP	84.99	Uniform-Miller		1801481	Extra Uniforms	N
10428	Streicher's Inc.				475.93	2 Transactions				
10154	Suel Printing Company									
24		60-122-0000-0000-6230		AP	115.50	BOA Pub. Hrg 12/25		297758	Printing, Publishing & Advertising	N
84		60-122-0000-0000-6230			693.00	P & Z Hrg 1/15		297863	Printing, Publishing & Advertising	N
10154	Suel Printing Company				808.50	2 Transactions				
19363	Summit									

**** Le Sueur County ****



SHERRI 1/14/26 12:54PM General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor		Name		Rpt	Accr	Warrant Description		Service Dates	Invoice #		Account/Formula Description	
No.	Account/Formula	No.	Account/Formula			Amount			Paid On Bhf #	On Behalf of Name		
131	01-250-0000-0000-6351	19363	Summit	AP		13,303.00	Inmate Meals		2000262912	Board Of Prisoners Meals		N
						13,303.00	1 Transactions					
132	01-201-0000-0000-6268	10164	Thomson Reuters			195.44	CLEAR		853009250	Investigation Expense		N
						195.44	1 Transactions					
53	01-201-0000-0000-6268	20277	Tom Murray's Hwy Motors Inc.			60.00	Labor		11645	Investigation Expense		N
54	01-201-0000-0000-6268					375.81	Tow		11645	Investigation Expense		N
						435.81	2 Transactions					
26	01-110-0000-0000-6300	20384	Tri-City United Schools, District #2905			1,800.00	26'-Storage Unit		1930	Repairs & Maintenance		N
25	01-120-0000-0000-6330					600.00	26'-Storage Unit-Vets		1930	Transportation & Travel		N
						2,400.00	2 Transactions					
56	01-212-0000-0000-6360	21528	Tritech Software Systems			27,114.42	26'-Maint/Hosting		450165	Miscellaneous		N
55	01-249-0000-0000-6300					25,000.00	26'-Maint/Hosting		450165	Records Management		N
						52,114.42	2 Transactions					
28	59-463-0000-0000-6250	22074	USIC Locating Services, LLC	AP		23.39	Locating Service-1 Ticket		781838	Utilities & Telephone		N
						23.39	1 Transactions					
14	01-112-0000-0000-6300	10528	Van Paper Company			648.38	Hand Towels/T.Paper		130217	Repairs & Maintenance		N
						648.38	1 Transactions					
93	01-124-0000-0000-6340	18553	Waseca County Public Health			1,909.00	MCIT-Renewal		20260105	LPHG/Waseca County Share		N
						1,909.00	1 Transactions					
81	60-122-0000-0000-6103	20492	Wolff/John			100.00	Per Diem			Per Diem		Y
82	60-122-0000-0000-6330					29.00	Mileage			Transportation & Travel		N

**** Le Sueur County ****



SHERRI
1/14/26 12:54PM
Environmental Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
20492	Wolff/John		129.00	2 Transactions			
17765	Wondra Automotive Inc.						
96	01-110-0000-0000-6300	AP	18.29	Wiper-John Deere	2242 Acct	Repairs & Maintenance	N
97	01-110-0000-0000-6300	AP	72.31	Chuck-Dewalt Drill	2242 Acct	Repairs & Maintenance	N
17765	Wondra Automotive Inc.		90.60	2 Transactions			
Final Total			259,120.80	75 Vendors	190 Transactions		

**** Le Sueur County ****



SHERRI
1/14/26 12:54PM
General Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	Fund	AMOUNT	Name	
	1	189,086.92	General Revenue	
	3	1,846.91	County Special Agency Fund	
	10	5.64	Road & Bridge	
	35	21,406.48	Ditch	
	59	98.74	West Jefferson Subordinate Servi	
	60	46,676.11	Environmental Services	
	All Funds	259,120.80	Total	
			Approved by,	

LE SUEUR COUNTY HIGHWAY DEPARTMENT
NewRoads to IFSPI Extraction List

Batches in this extraction:
2026-01-0003

Elem.1	Elem.2	Elem.3	Elem.4	Elem.5	Elem.6	Amount	Description	Invoice	PO#	Ten99	Report Code	Tax Code
Aq Partners Coop - 10509												
10	303	0	0	0	6415	0	acct 5092 - diesel	3099501	0	N		
Vendor Totals						3,774.55						
Vendor Totals						3,774.55						
Cintas - 22064												
10	302	0	0	0	6374	0	first aid supplies	8408028198	0	N		
Vendor Totals						209.41						
Vendor Totals						209.41						
Cintas Corp - 22212												
10	303	0	0	0	6490	0	fender cover/clothing	4255407988	0	N		
Vendor Totals						91.09						
Vendor Totals						91.09						
G.M.S. Industrial Supplies - 20907												
10	303	0	0	0	6445	0	plow bolt	135347A	0	N		
Vendor Totals						456.30						
Vendor Totals						456.30						
Holicky Bros Logistics LLC - 21363												
10	302	0	0	0	6497	0	haul salt	MB 85480	0	N		
Vendor Totals						1,332.09						
Vendor Totals						1,332.09						
MN Transportation Alliance - 11236												
10	300	0	0	0	6260	0	2026 annual membership dues	P26-2029	0	N		
Vendor Totals						2,973.00						
Vendor Totals						2,973.00						
Nuss Truck Group, Inc. - 20383												
10	303	0	0	0	6445	0	link rod	PSO267986-1	0	N		
10	303	0	0	0	6445	0	level sensor	PSO268844-1	0	N		
10	303	0	0	0	6445	0	filters	PSO270410-1	0	N		
10	303	0	0	0	6445	0	link rod	PSO270543-1	0	N		
10	303	0	0	0	6445	0	oil sample kit	PSO270611-1	0	N		
Vendor Totals						2,877.55						
Vendor Totals						2,877.55						
Oestreich Repair LLC - 20939												
10	303	0	0	0	6445	0	oring	19901	0	Y		
10	303	0	0	0	6445	0	repair tires	19901	0	Y		
Vendor Totals						228.72						
Vendor Totals						228.72						
Ronco Engineering Sales, Inc. - 20832												
10	303	0	0	0	6445	0	recovery strap	3418343	0	N		
Vendor Totals						1,240.00						
Vendor Totals						1,240.00						

Date: 1/14/2026
Time: 08:41 am

LE SUEUR COUNTY HIGHWAY DEPARTMENT
NewRoads to IFSPI Extraction List

Page 2 of 2
d_hwy2lfs_list
Voucher Type
Commissioner

Batches in this extraction:
2026-01-0003

Elem.1	Elem.2	Elem.3	Elem.4	Elem.5	Elem.6
10	303	0	0	6445	0
RDO Equipment Co - 19001					
Vendor Totals		Row Count: 1			
Report Totals		Row Count: 15			

Amount	Description
718.38	filters
718.38	
13,901.09	

Invoice	PO#	Ten99	Report Code	Tax Code
P4330204	0			
		Y		

Signature: _____ Date: _____

Date: 1/14/2026
Time: 08:42 am

LE SUEUR COUNTY HIGHWAY DEPARTMENT

NewRoads to IFSPI Extraction List

Page 1 of 2
d_hwy2lfs_list
Voucher Type
Commissioner

Batches in this extraction:
2025-13-0002

Elem.1 Elem.2 Elem.3 Elem.4 Elem.5 Elem.6

Ag Partners Coop - 10509

10	303	0	0	6415	0
10	303	0	0	6415	0
10	303	0	0	6415	0
10	303	0	0	6415	0
10	303	0	0	6415	0

Vendor Totals Row Count: 5

Certified Laboratories - 19160

10	303	0	0	6445	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Cintas Corp - 22212

10	303	0	0	6490	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Compass Minerals America Inc. - 21558

10	302	0	0	6497	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Erickson Engineering Co. LLC - 18051

10	301	0	0	6260	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Gopher State One Call - 22121

10	302	0	0	6495	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Holicky Bros Inc. - 22183

10	302	0	0	6497	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Holicky Bros Logistics LLC - 21363

10	302	0	0	6497	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Johnson Aggregates - 10316

10	302	0	0	6497	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

MN Assn of Townships - 17308

10	300	0	0	6360	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Nuss Truck Group, Inc. - 20383

10	303	0	0	6445	0
----	-----	---	---	------	---

Vendor Totals Row Count: 1

Ten99 Report Code Tax Code

PO#

Invoice

Amount Description

N

0

3099332

acct 5092 - diesel A/P

3,455.31

N

0

3099468

acct 5092 - diesel

4,716.25

N

0

3131841

acct 5092 - diesel

2,591.91

N

0

3192388

acct 5092 - def bulk

481.80

N

0

3132398

acct 5092 - def bulk

350.40

11,595.67

N

0

9420129

dieselmate A/P

2,930.45

2,930.45

N

0

4254546159

shop towels/clothing A/P

121.27

121.27

N

0

1592600

salt A/P

7,752.40

7,752.40

N

0

17680

cr 117 - plan revision A/P

173.00

173.00

N

0

5121154

email tickets A/P

4.05

4.05

N

0

MB 85282

haul sand A/P

815.47

815.47

N

0

MB 85341

haul sand A/P

4,177.53

4,177.53

N

0

20069

combo A/P

548.15

548.15

N

0

S101121

subscription A/P

15.00

15.00

N

0

PSO259496-3

plug A/P

-4.59

-4.59

Date: 1/14/2026
Time: 08:42 am

LE SUEUR COUNTY HIGHWAY DEPARTMENT
NewRoads to IFSPI Extraction List

Page 2 of 2
d_hwy2lfs_list
Voucher Type
Commissioner

Batches in this extraction:
2025-13-0002

Elem.1	Elem.2	Elem.3	Elem.4	Elem.5	Elem.6	Amount	Description	Invoice	PO#	Ten99	Report Code	Tax Code
Todds Auto Parts, Inc. - 10366												
10	303	0	0	6490	0	19.98	disposable gloves A/P ✓	957724	0	N		
10	303	0	0	6445	0	23.98	coupler ↓	958095	0	N		
10	303	0	0	6445	0	4.14	oring	958247	0	N		
Vendor Totals						48.10						
Tweetens One Stop - 17691												
10	303	0	0	6415	0	70.00	acct 4 - gas A/P ✓	3424	0	N		
Vendor Totals						70.00						
Ziegler Inc. - 10352												
10	303	0	0	6445	0	8,709.35	parts/shop supplies A/P ✓	SI000744818	0	N		
10	303	0	0	6445	0	5,678.50	labor ↓	SI000744818	0	N		
Vendor Totals						14,387.85						
Report Totals						42,634.35						

Signature: _____ Date: _____

Human Services
Commissioner's Warrants
1/20/2026

SSIS

4 Point 0 Non-Emergency Med Transport	1,330.00
Alee	13,277.50
All Saints Academy	1,340.00
Alpha Emergence Behavioral Health	2,000.00
Alternative Resolutions Inc	1,808.75
Amazon	338.63
Brown Co Evaluation Center	387.00
CADA	675.00
Downs, Amanda	21.99
Ethical Solutions	2,210.00
Exchange Club Center for Family Unity	250.00
Greater MN Family Services	1,589.95
ICAN	1,192.00
Kato Ind Shuttle Service	1,350.00
Lutheran Social Services	1,706.24
MRCI	779.34
Palma, Sandra	588.00
Persist Therapy LLC	345.00
Southern MN Guardianship Services	685.90
Straight River Taxi	3,540.00
Village Ranch	28,195.92
Vine	48.00
Welckle, Bruce	325.00
Wings Guardianship Services	470.00
WS Transportation	148.00
Total:	64,602.22
Direct Client Payments	12,888.84
Grand Total:	77,491.06

Human Services
Commissioner's Warrants
1/20/2026

IFS

4 Point 0 Non Emergency Medical Trans	737.40
Advanced Billing Services	55.00
Cesafsky, DeNell	120.18
Children's Trust Fund Alliance	7,500.00
Christian Keogh & Whipps	6,170.00
Cordant	131.32
Don's Appliance	649.99
Elan Financial Services	663.51
Goodhur Co Sheriff's Dept	75.00
Haefner Properties	750.00
Harkins, Megan	6.23
Hire Image LLC	68.00
LexisNexis	116.00
Loffler	407.03
Mariposa Publishing	119.19
MCIT Insurance	32,877.81
Mn Dept of Health	40.00
Mn Dept of Human Services - DCYF	602.00
Mn Dept of Human Services - MAPS	2,071.75
MN DHS - SOS	22,398.00
MVEC	122.19
Office Depot	568.85
Radermacher's	14.30
Rice Co Sheriff's Office	70.00
RSV Shredding	155.50
Scott Co Sheriff's Dept	95.00
Stoffel, Colleen	56.27
WEX Health Inc	167.30
Xerox IT Solutions	216.00

Total: 77,023.82

Cost Effective Insurance/Medical Assistance	
Miles/Direct Client Payments	17,010.17

Grand Total: 94,033.99



Notice:
As allowed by our bylaws and approved at the Executive Board Meeting on 10/09/2003,
1% interest will be applied to any invoices that are over 60 days effective 01/01/2004.

Minnesota Counties Computer Cooperative
100 Empire Drive Suite 201
St. Paul, MN 55103-1846
651-401-4202 mike@mnccc.gov

2601247 Invoice Number
1/7/26 Invoice Date
111,108.00 Amount

Bill to:

LE SUEUR COUNTY
88 S Park Ave
LE CENTER, MN 56057

Tyler Tech - Implementation Services for Dec 2025	1.00	23,808.00	23,808.00
Tyler Tech - SaaS (Software as a Service) fee for 2026 1/1/26 - 12/26/26	1.00	87,300.00	87,300.00

Invoice Total 111,108.00

LE SUEUR COUNTY
88 S Park Ave
LE CENTER, MN 56057

2601247 Invoice Number
1/7/26 Invoice Date
111,108.00 Amount

Remit To:
MNCCC LOCKBOX
P.O. Box 860687
Minneapolis, MN 55486-0687

Feb 6, 2026 Due Date

**BOARD OF COMMISSIONERS
LE SUEUR COUNTY, MINNESOTA**

**RESOLUTION ESTABLISHING UOCAVA BALLOT BOARD FOR
TOWNSHIP ELECTION ON MARCH 10, 2026**

BE IT RESOLVED, that the Le Sueur County Board of Commissioners, hereby authorizes the establishment of a UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board for the March 10, 2026 Township Election under Minnesota Statutes Chapter 203B.121, Subd. 1, 203B.23 and 205.075 Subd 4 pertaining to Ballot Boards; and

BE IT RESOLVED, that this Board will meet on an as needed basis when called by the Le Sueur County Elections Administrator during the 46 calendar days prior to the election, and

BE IT RESOLVED, this board will bring uniformity in the processing of accepting or rejecting returned UOCAVA Ballots; and

BE IT RESOLVED, the UOCAVA Ballot Board will consist of the Election Administrator and election staff from the Auditor-Treasurer Office trained in the examination of all returned UOCAVA envelopes and in the processing of accepting, rejecting and processing of said ballots; and

NOW THEREFORE BE IT RESOLVED THAT, the Le Sueur County Board of Commissioners establishes a UOCAVA Ballot Board that will consist of the Election Administrator and election judge staff from the Auditor-Treasurer's Office to perform the task for the 2026 March Township Election.

Dated this 20th day of January, 2026.

LE SUEUR COUNTY BOARD OF COMMISSIONERS

Le Sueur County Board Chairman

ATTEST:

Le Sueur County Administrator



Auditor-Treasurer Office

Dani Ongie-Auditor/Treasurer

Brad Collins – Chief Deputy

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

TEL: 507-357-2251 FAX: 507-357-6375

January 20, 2026

Le Sueur County Board of Commissioners:

Request for the Board to delegate their authority to review the below listed claims before payment pursuant to M.S. 375.18, Subd 1b. to the Le Sueur County Auditor-Treasurer. These claims shall be examined in accordance with the established internal accounting and administrative control procedures to ensure the proper disbursement of public funds.

Claims to be paid under the Statute by Auditor-Treasurers' approval includes:

- Bills that are discounted when paid in specific time period or will incur an unavoidable late fee/finance charges
- Utilities/Telephone/Sewer & Water
- Contract/Lease Payments
- Employee's Credit Card Reimbursements
- Class Registration/Reservations
- Dues
- Postage
- Drug Investigation Money
- Tax Settlements/Apportionments
- License Fees
- Taxes & Special Assessments
- Bond Payments
- Septic Loans

Sincerely,

Dani Ongie
Le Sueur County Auditor-Treasurer



Auditor-Treasurer Office

Dani Ongie-Auditor/Treasurer

Brad Collins – Chief Deputy

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

TEL: 507-357-2251 FAX: 507-357-6375

January 20, 2026

Le Sueur County Board of Commissioners:

I hereby designate the following financial institutions as depositories of funds for Le Sueur County for 2026, provided they furnish proper and sufficient collateral or surety bond, as needed for such deposits.

- | | |
|-------------------------------------|----------------|
| 1. First National Bank | Le Center MN |
| 2. First State Bank | Le Center MN |
| 3. Frandsen Bank & Trust | Montgomery MN |
| 4. First Farmers and Merchants Bank | Le Sueur MN |
| 5. Cornerstone State Bank | Le Sueur MN |
| 6. HomeTown Bank | Cleveland MN |
| 7. Frandsen Bank & Trust | Waterville MN |
| 8. Elysian Bank | Elysian MN |
| 9. Wells Fargo Advisors | Minneapolis MN |
| 10. Magic Fund | Minneapolis MN |
| 11. First Bank & Trust | New Prague MN |
| 12. Cornerstone State Bank | Montgomery MN |
| 13. UBS Financial Services | Wayzata, MN |

Sincerely,

Dani Ongie
Le Sueur County Auditor-Treasurer

ELECTRONIC FUNDS TRANSFER REPORT

January 20, 2026

1/12/26: Transfer \$1,500,000 from First State Bank of Le Center to Cornerstone State Bank of Le Sueur for payroll expenditures

Correction to Fee Schedule & December 16, 2025 Board Minutes of Le Sueur County Board of Commissioners Meeting

Note the following corrections to the December 16, 2025 Board Minutes under Environmental Permit - Structures.

	2026 Proposed
Agricultural Structure	\$2 / \$1,000 of value Min \$200.00
Residential Dwellings	\$4 / \$1,000 of value Min \$300.00
Residential Accessory Structure	\$2 / \$1,000 of value Min \$200.00

ATTEST: _____
 Le Sueur County Administrator

Le Sueur County Chairman



Human Resources

88 SOUTH PARK AVENUE • LE CENTER, MINNESOTA 56057

Telephone: 507-357-8221 • Fax: 507-357-8610

Theresa Kubes – Human Resources Director

HUMAN RESOURCES

AGENDA ITEMS

January 20, 2026

Presentation of retirement plaque to Laurie Appel, full-time Lead Eligibility Worker in Human Services. Laurie will retire on January 24, 2026 after 28 years of service with Le Sueur County.

The Le Sueur County Board of Commissioners and the Employee Recognition Committee would like to recognize the following employees on their significant length of service anniversary with Le Sueur County (4th Quarter 2025).

Pam Herrmann	5 years	County Administration
Mitch Johnson	5 years	Highway Department
Amanda Worrell	10 years	Human Services
Nick Greenig	25 years	Sheriff's Office
Ramona Shook	25 years	Human Services
Vicki Walechka	25 years	Victim Witness/County Attorney's Office
Colleen Stoffel	30 years	Human Services

Staffing Updates

New Hire:

Taryn Mettler, full-time Licensed Mental Health Professional, Human Services, Grade 13, Step A/1, \$38.77 per hour, effective, February 2, 2026.

Promotion:

Christy Smykalski, full-time Office Support Specialist, Grade 3, Step B/2, \$22.43 per hour, promoted to Case Aide, Human Services, Grade 5, Step A/1, \$24.32 per hour, effective January 26, 2026.

**DELEGATION AGREEMENT
Aquatic Invasive Species (AIS) Prevention
Inspection of Water-related Equipment**

This agreement is made by and between the Department of Natural Resources (referred to as DNR), an administrative agency of the State of Minnesota and

(referred to as Governmental Unit), a local government unit (individually referred to generally as a Party or together as Parties). This agreement is entered into under authority granted to DNR pursuant to Minnesota Statutes section 84D.105.

WHEREAS AQUATIC INVASIVE SPECIES (AIS) are nonnative species that cause or may cause economic or environmental harm or harm to human health or threatens or may threaten natural resources or the use of natural resources in the state;

WHEREAS DNR has been authorized and charged with responsibility by the state legislature to establish a statewide program to prevent and manage the spread of AIS in coordination with other governmental entities; DNR has in its employ conservation officers trained and authorized to enforce the state invasive species laws; and DNR has developed AIS inspection protocols;

WHEREAS pursuant to Minnesota Statutes section 84D.105, Subdivision 2(a), Governmental Unit is a Tribal or local government that agrees to assume legal, financial, and administrative responsibilities for inspection programs on some or all public waters within their jurisdiction; and

WHEREAS DNR and Governmental Unit are committed to the following three core principles:

- Coordination of their authority and resources to develop a reasonable and effective water-related equipment inspection requirement to stop the spread of AIS in the state and prevent the introduction of new AIS;
- a collaborative, cooperative approach to AIS management and prevention;
- ensuring continued access to public waters.

NOW, THEREFORE it is mutually agreed by and between the Parties as follows:

1. PURPOSE. The purpose of this agreement is to enhance Minnesota's capacity to prevent the spread of AIS by enabling local governmental entities to perform AIS inspections and manage access to water resources in keeping with the three principles stated above.

2. TASKS AND RESPONSIBILITIES.

A. DNR or its delegee will provide training of individuals employed by Governmental Unit and/or individuals working for contractors to Governmental Unit as inspectors and, upon successful completion of training and testing requirements, the DNR will certify individuals as authorized inspectors in accordance with Minnesota Statutes section 84D.105, subd. 2(a). DNR will assume all obligation for training to the extent set forth in Minnesota Statutes section 84D.105.

B. When requested by a law enforcement agency, DNR Enforcement will provide AIS training to licensed peace officers

C. Governmental Unit will work with their local city and county law enforcement to ensure that local licensed peace officers are available to support Governmental Unit inspectors. Governmental Unit inspectors shall utilize local city and county law enforcement agencies as their primary law enforcement support when inspection stations are operated. DNR Conservation Officers may assist with support if a local agency officer is unavailable and there is an egregious violation.

D. Governmental Unit will design and implement an AIS inspection program, detailed in a Watercraft Inspection Program Plan, which must be approved by DNR, on some or all public waters within their jurisdiction utilizing existing authorities and the authority granted to inspectors under Minnesota Statutes sections 84D.105, subd. 2(b) and 84D.10, subd. 3(a), clauses 1, 3, and 4 (the Program). The program must comply with all requirements in Minnesota Statutes section 84D.105 and in DNR Watercraft Inspection Program procedures and manuals.

E. Governmental Unit will designate individuals employed by the Governmental Unit and/or individuals working for contractors to Governmental Unit to serve as inspectors for the Program and ensure that these individuals complete the required training and certification in paragraph 2A of this agreement prior to performing inspections. Governmental Unit will help coordinate training of licensed peace officers as provided under paragraph 2B of this agreement.

F. Governmental Unit will provide one or more inspection stations established under the Program with trained and certified inspectors, who will exercise inspection authorities in accordance with current DNR procedures and manuals. General inspection procedures include:

- i. Visually and tactilely inspecting water-related equipment to determine whether aquatic invasive species, aquatic macrophytes, or water is present;
- ii. Instructing persons on how to comply with AIS laws by removing AIS, draining, decontaminating, or treating AIS and water-related equipment to prevent the transportation and spread of aquatic invasive species, aquatic macrophytes, and water;
- iii. Issuing verbal orders to prohibit placing water-related equipment, that has AIS attached or water that has not been drained, into waters of the state;
- iv. With owner's consent, assisting with the removal of AIS and decontamination of water-related equipment; and
- v. Contacting local law enforcement or Conservation Officers if a person transporting watercraft or water-related equipment refuses to take corrective actions to remove AIS or fails to comply with requirements to drain water prior to leaving the water access.

G. Governmental Unit will support education and outreach projects and programs designed to increase public awareness and knowledge of the risks AIS pose to water resources and public capacity to contribute to the effort to prevent and manage the spread of AIS.

H. Governmental Unit assumes legal, financial, and administrative responsibilities for their staff and/or individuals working for contractors and the actions of their staff/contractors and will bear costs incurred in completing the tasks and responsibilities herein, except that DNR will provide, at its sole expense, staff and/or contracted professionals to coordinate and conduct the training described herein.

I. Governmental Unit and DNR will regularly meet or consult with each other to collaboratively develop the above-described elements of Governmental Unit AIS Program and potential models that could be used by other local government entities to help prevent the spread of AIS, guided by the three core principles stated above.

J. Governmental Unit must submit an End-of-Season Watercraft Inspection Report to the DNR summarizing the results and issues related to implementing the inspection program.

3. LIABILITY. Each Party to this agreement shall be liable for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its agents, volunteers or employees. It is understood and agreed that liability and damages arising from the Parties' acts and omissions are governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466, the Minnesota Tort Claims Act, Minnesota Statutes section 3.736, and other applicable laws.

4. TERM AND TERMINATION. The agreement becomes effective on the date of final signature. This agreement expires on December 31; . The agreement may be terminated with or without cause by 30-day written notice to the other Party.

5. ENTIRE AGREEMENT. This agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between DNR and Governmental Unit, and contains the entire agreement with regard to the subject matter herein.

6. AMENDMENTS. This agreement may be amended only by the mutual consent of the Parties in writing, signed by each of the Parties.

7. NOTICE. Any written communication required under this agreement will be addressed to the other Party as follows, except that any Party may change its representative and/or address for notice by so notifying the other Party in writing:

To DNR:

Watercraft Inspection Program Supervisor
Minnesota Department of Natural
Resources 500 Lafayette Road, Box 25
St. Paul MN 55155-4025

To Governmental Unit:

Name/Title:

Governmental Unit:

Address:

Address:

8. GOVERNING LAW AND VENUE. This agreement will be governed by and interpreted in accordance with the laws of the State of Minnesota. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

9. WAIVERS. The waiver by DNR or Governmental Unit of any breach or failure to comply with any provision of this agreement by the other Party will not be construed as nor will it constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this agreement.

10. STATE AUDITS. Under Minnesota Statutes section 16C.05, subd. 5, Governmental Unit books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

11. GOVERNMENT DATA PRACTICES. Governmental Unit and DNR must comply with the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13, as it applies to all data provided by DNR under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this agreement. The civil remedies of Minnesota Statute section 13.08 apply to the release of the data referred to in this clause by either Governmental Unit or DNR.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify the DNR's Data Practices Compliance Official. The Governmental Unit's response to the request shall comply with applicable law.

The state complies with Minnesota Government Data Practices Act regarding the released of any data created, collected, received, stored, used, maintained, or disseminated by the respective party under this agreement. The state and the Governmental Unit shall let each other know when a data request has been received.

IN WITNESS WHEREOF, intending to be legally bound, the Parties hereto execute and deliver this agreement.

GOVERNMENTAL UNIT:

By: _____

Title: _____

Date: _____

DEPARTMENT OF NATURAL RESOURCES

By: _____

Title: Director, Division of Ecological and Water Resources

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Title: _____

Date: _____

Temporary Access Agreement for Construction of Project
Clean River Partners
Gorman Lake Dam Modification and Dodd Road Culvert Replacement

THIS AGREEMENT, effective the 20th day of January, 2026, between Clean River Partners, Inc. (CRP) and, Le Sueur County (Landowner), who together agree as follows:

1. ***Recitals.*** The parties make the following declarations:
 - a. That CRP has made plans and surveys for the Dodd Road Culvert Replacement and Gorman Lake Dam Modification in Cordova Township, Le Sueur County, Minnesota.
 - b. That CRP is working with the Minnesota Department of Natural Resources (DNR) for planning, implementing, and managing said Project.
 - c. That Landowner agrees that the proposed project's benefit to Landowner's property outweighs any potential risk to Landowner and Landowner's adjacent property due to the actual construction of the project. Landowner is a willing participant and that there is no conflict of interest issues between Landowner and CRP; and
 - d. That Landowner desires to grant the CRP temporary construction access.
2. ***Definitions.*** For the purposes of the Agreement:
 - a. "Agreement" shall mean this Temporary Access Agreement for Construction of Project. The intent of the agreement is to provide the contractor, CRP and its assigns access to the Gorman Lake outlet and Dodd Road Culvert corridor for the construction of the project.
 - b. "Landowner" shall mean Le Sueur County whose mailing address is 88 Park Ave S, Le Center, MN 56057.

That Landowner include all the fee owners of the real property in Le Sueur County. The term "Landowner" includes all the Landowners if there is more than one. The Landowner is jointly and severally responsible for complying with the terms of this agreement. This agreement and the duties and restrictions contained in it shall also run with the land.
 - c. " CRP " shall mean Clean River Partners, Inc., a 501(c)(3) organization of the State of Minnesota, whose mailing address is 205 Water Street S, Suite #1, Northfield, MN 55057 and its successors and assigns.
 - d. "Property" shall mean the real estate owned by Landowner, more specifically as Le Sueur County Parcel No 02.999.0020.

3. **Grant of Temporary Access.** Landowner hereby grants and convey to CRP, its successors and assigns, a temporary access over the Property, including rights of ingress and egress, for investigation, construction, installation, and maintenance of the Project. The term of the agreement shall be two (2) years from the Effective Date of this Agreement.
4. **Covenants of Landowner.** Landowner makes the following covenants:
 - a. **Title to Property.** Landowner warrants that Landowner holds legal title in fee simple to the Property and has the authority to enter into the Agreement.
 - b. **Insurance and Maintenance.** Landowner shall maintain liability insurance coverage with respect to the Property. Landowner shall be responsible for all maintenance of the Property, unless said maintenance is directly related to said Project, in which case, the maintenance will be done by CRP as a Project expense. The contractor for the work is required by contract to maintain liability insurance related to project activities for the duration of the project.
 - c. **Restoration.** CRP shall, after construction of the project is completed, restore the lands beyond the construction extents subject to the temporary access agreement in this Agreement to as near their original condition as is reasonably possible and remove all debris, and equipment resulting from or used in connection with the project construction. All disturbed vegetation shall be restored after construction.
5. **Whole Agreement.** This Agreement constitutes the complete and entire understanding of the parties concerning the Access Agreement pertaining to the Dodd Road Culvert Replacement and Gorman Lake Dam Modification supersedes all representations or statements, verbal or written, among the parties.
6. **Modification.** No change or modification of the Agreement shall be valid unless the same be in writing and signed by all of the parties to this Agreement.
7. **Governing Law.** The provisions of this Agreement shall be governed by the laws of the State of Minnesota. Any court proceedings or litigation arising out of or pertaining to this Agreement shall be venued in state district court in Le Sueur County, Minnesota.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

SIGNATURE OF LANDOWNER

The parties have caused this Agreement to be executed effective the day and year set forth above.

Le Sueur County, Danny O'Keefe, Board Chair

Le Sueur County, Joe Martin, County Administrator

ACCEPTANCE

Clean River Partners accepts the foregoing Agreement.

Clean River Partners, Inc.

By _____

Its Executive Director _____



HUMAN SERVICES BOARD

January 20, 2026

- 1. Human Services Updates (10 minutes)**
- 2. Items for Approval (5 minutes)**
 - a. Le Sueur County Statewide Affordable Housing Grant, authorizing preapproved reimbursement to Montgomery HRA
 - b. Contract for approval, Advanced Billing Services

Advanced Billing Svc, LLC



PO Box 240871
Apple Valley, MN 55124
Phone 952-292-3233
Fax 949-437-3345
advancedbillingsvc@gmail.com

This Service Agreement is entered into between Advanced Billing Svc LLC, (hereinafter "Billing Center") a Medical Billing company and Le Sueur County Social Services, (hereinafter "Client"), a healthcare provider.

WHEREAS, Billing Center is a healthcare billing and service company which provides computerized claims, billing and collection services to healthcare providers and which files medical insurance claims on behalf of healthcare providers with government and commercial companies by electronic and paper means, and which also provides for billing services directly to patients or for patient's portion of healthcare provider fees not covered by insurance; and

WHEREAS, the Client desires to retain Billing Center to provide it with claims and billing services whereby Billing Center will file insurance claims with government and commercial companies by electronic and paper means on behalf of Client;

NOW, THEREFORE, in consideration of the promises and covenants contained herein and for other valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. Commencing on 1/1/2026, Billing Center will process all the Client's medical/mental health insurance claims for payment by government and commercial companies by either electronic or paper means. The Client agrees to make available to Billing Center all information necessary to properly process the Client's claims and to submit all such billing and insurance information to Billing Center Weekly/Monthly (Daily, MWF, Weekly). In return, Billing Center will process and submit all Client's claims within seventy-two (72) hours by electronic means wherever possible, and by paper means otherwise.
2. Billing Center will provide to Client a Pick-up Service (Daily, MWF, Weekly), through which the Client will provide to Billing Center claims and billing information necessary for Billing Center to properly process the Client's claims. This information can also be sent by fax or mail.
3. All patient information and data provided by the Client to Billing Center shall be kept confidential and shall not be disclosed to anyone outside of Billing Center other than to the extent necessary for Billing Center to process and submit claims for the Client. In addition, the Client will not divulge the contents, terms or conditions of this Service Agreement to any third party without the express written consent of Billing Center.

4. The Client will pay Billing Center a one-time setup fee of N/A to cover the cost of gathering information from the Client and setting up the Client's files for entry into computer system. The information and initial setup covered by this initial fee includes, but is not limited to: Doctor Profile; Listing of Current Insurance Companies Used; Referring Physicians; Facilities at Which Doctor is Accepted or Transfers Work; Diagnostic Codes; Procedure Codes and Fees; Signed Patient Registration Forms (to be kept in Client's office); Registration with Clearing House which will distribute claims to the carriers.

5. The Client will pay to Billing Center 4% for targeted case management services of the total (gross) amount collected from ALL insurance companies and ALL patients as a result of the billing services performed by Billing Center for Client and a monthly software fee of \$55.00. The Client agrees to provide copies of all remittance/EOB forms received from insurance payors (not sent electronically) to Billing Center as well as records of payments received directly from patients (Daily, MWF, Weekly). Billing Center shall post the take backs and payments received from the insurance payors to the patient's file, shall file any secondary or tertiary claims, and shall bill the patient directly when necessary in order to secure full payment for the Client. If no payment is received after 3rd statement is sent to patient the Billing Center will call patient to make payment arrangements.

6. Billing Center shall provide to Client management reports regarding the practice on a monthly basis. The types of Monthly Management Reports shall be as follows:

- Patient Billing
- Monthly Statements
- Activity Reports
- Insurance Aging Reports
- Patient Aging Reports
- Practice Analysis

7. Billing Center will close its books for billing purposes on the last day of each month and will bill the client for its services on the 5th day of each succeeding month for the previous month's processing. The Client will pay Billing Center for its services within thirty (30) days after receiving Billing Center's invoice. If the Client fails to submit payment within the time set forth in this paragraph, the Client will be responsible for paying, in addition to the principal amount billed, a 1% per month late charge for each month or any portion thereof payment of the billing is late.

8. During the term of this Service Agreement, the Client will not use the services of any other claims processing companies and will allow Billing Center to process all of the Client's medical insurance claims with the government and commercial companies.

9. **By signing this Service Agreement the client is committing to a 24 month term of billing services. If the client terminates this Service Agreement prior to the expiration date the client agrees to pay Advanced Billing Services the monthly fee of \$55.00 for the remainder of the 24 month term. After the 24 month term a sixty (60) day written termination notice is required.**

10. Billing Center will be serving as a conduit of information and claims data between Client and many insurance payers, both government and commercial. Client will be providing all such claims information and data to Billing Center, including but not limited to procedure codes, identifying the exact procedures Client has performed on patients. Client verifies that all such procedures were in fact performed on the patients as specified. Billing Center has no authority to and will not change any of these procedure codes without the express permission and direction of Client.

11. Client understands that Billing Center is relying entirely on the claims and billing information supplied to Billing Center by Client in preparing and submitting insurance claims for payment on behalf of Client. Client warrants and represents that all such claims and billing information is entirely accurate and truthful. If any investigation is initiated or if any action is brought by any individual, company or entity whatsoever regarding any of the claims filed by Billing Center on behalf of Client, then Client agrees to cooperate fully in any such investigation or action and shall provide all relevant supporting documentation to support the claim(s) filed.

12. INDEMNITY, AND INSURANCE

Indemnity. The Billing Center does hereby agree that it will defend, indemnify, and hold harmless the Department and the County against any and all liability, loss, damages, costs, and expenses which the Department or County may hereafter sustain, incur, or be required to pay:

- (1) By reason of any applicant or eligible recipient suffering bodily or personal injury, death, or property loss or damage either while participating in or receiving the care and services to be furnished under this Agreement, or while on premises owned, leased, or operated by the Provider, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered, or otherwise contracted for by the Provider or any officer, agent, or employee thereof; or
- (2) By reason of any applicant or eligible recipient causing injury to, or damage to, the property of another person during any time when the Provider or any officer, agent, or employee thereof has undertaken or is furnishing the care and services called for under this Agreement; or
- (3) By reason of any negligent act or omission or intentional act of the Provider, its agents, officers, or employees which causes bodily injury, death, personal injury, property loss, or damage to another during the performance of purchased services under this Agreement.

Insurance. The Billing Center does further agree that in order to protect itself as well as the Department and the County under the indemnity agreement provision hereinabove set forth, it will at all times during the term of the Agreement have and keep in force:

The Provider shall require that each independent professional/contractor rendering counseling and/or health care services on a regular basis to recipients under this Agreement furnish the following proof of professional liability insurance in the following manner:

A professional liability insurance policy covering said independent professional/contractor, its agents, or employees while performing services under this Agreement in the following amounts: \$300,000 per claimant for personal injuries, bodily injuries, death, and/or damages, and \$1,000,000 for total personal injuries, bodily injuries, death, and/or damages arising from one occurrence.

Prior to the effective date of this Agreement, the Billing Center will furnish the County, through the Department, with certificates of bonding and insurance.

The County, through the Department, may withhold payment for failure of the Billing Center to furnish certificates of bonding and/or insurance as required above.

In the event that claims or lawsuits shall arise jointly against the Billing Center and the County, and the County elects to present its own defense, using its own counsel, in addition to or as opposed to legal representation available by the insurance carriers providing the coverage as stated above, then such legal expense shall be borne by the County.

Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty (30) days' prior notice by the insured to the County, through the Department.

13. Should any of the provisions of this Service Agreement be found to be invalid by any court of competent jurisdiction, the remainder of this Service Agreement shall nonetheless remain in full force and effect.

14. This Service Agreement shall be interpreted under the laws of MN and any disputes between the parties concerning the validity, interpretation or performance of any of the terms or provisions of this Service Agreement or of any rights or obligations of the parties hereto shall be resolved in Le Sueur County, MN.

15. Any notices or communications anticipated by this Service Agreement shall be directed to the parties, as follows:

BILLING CENTER:

Advanced Billing Svc, LLC
PO Box 240871
Apple Valley, MN 55124

CLIENT:

Le Sueur County
88 South Park Ave
Le Center, MN 56057

16. This Service Agreement represents the entire agreement between the parties and shall not be modified unless done so in writing signed by or on behalf of both parties.

17. This Service Agreement shall be binding upon and inure to the benefit on the heirs, legatees, successors, and assigns of each of the parties.

Executed this ____ day of _____, _____.

Client / County of Le Sueur

BY: _____

Chairperson of Its County Board

ATTEST: _____

Clerk of the County Board

Billing Center

BY: _____

Title

Approved as to legality, form, and execution.

BY: _____
County Attorney

DATE: _____

**January/February 2026
Future Meetings/County Events**

January 2026

Tuesday, January 20th	Le Sueur Scott Joint Board Meeting, 8:15 a.m. County Board Meeting, 9:00 a.m. Public Hearing: Continuation of Final Hearing on CD15, 10:00 a.m. Work Session: CIP & Investments
January 21,22,23	AMC County Commissioner 201 – Nuts, Bolts & Boardrooms, Intercontinental St. Paul Riverfront
Monday, January 26th	Department Head Meeting, 2:00 p.m.
Tuesday, January 27th	County Board Meeting, 9:00 a.m.
January 27-29	2026 AMC Drainage Conference, Arrowwood Alexandria
Wednesday, January 28th	LSC Elected Officials Association meeting, Le Center Legion, 6:30 p.m.

February 2026

Tuesday, February 3rd	County Board Meeting, 9:00 a.m. Public Hearing: CD58 Lake Henry Petition Meeting, 10:00 a.m. Work Session: Comp Plan Le Sueur – Waseca Community Health Board, Waterville City Offices, 205 1st St, 1:30 p.m.
Thursday, February 5th	Board of Adjustment, 3 p.m.
Monday, February 9th	Waseca-Le Sueur Regional Library Board Meeting, 6:30 p.m., Le Center
Tuesday, February 10th	SWCD Meeting, 9 a.m.
Thursday, February 12th	Monthly Drainage Meeting, Preisler & O’Keefe, 10 a.m.
Monday, February 16th	Holiday – President’s Day
Tuesday, February 17th	County Board Meeting, 9:00 a.m. Public Hearing: Comp Plan, 10:00 a.m. Work Session: Shotgun Zone Parks Board Meeting, 5 p.m.
Thursday, February 19th	Planning Commission, 7 p.m.
Monday, February 23rd	Department Head Meeting, 2:00 p.m.
Tuesday, February 24th	County Board Meeting, 9:00 a.m.